



STRAYER UNIVERSITY CATALOG

2011-2012 EDITION 1

APRIL 2011 – JULY 2012

ADDENDUM UPDATE: November 18, 2011

2012 Academic Calendar

Summer Quarter

Summer Quarter Begins	Monday, July 2
Add/Drop Period:	Monday, July 2– Monday, July 9
Independence Day (University Closed)	Wednesday, July 4
Last Day to Drop without Academic Penalty	Friday, August 17
Labor Day (University Closed)	Saturday, September 1 – Monday, September 3
Summer Quarter Ends	Monday, September 17
Mini-Session I	Monday, July 2 – Monday, August 6
Mini-Session II	Monday, August 13 – Monday, September 17

Fall Quarter

Add/Drop Period:	Monday, October 1 – Monday, October 8
Last Day to Drop without Academic Penalty	Friday, November 16
Thanksgiving (University Closed)	Thursday, November 22 – Sunday, November 25
Fall Quarter Ends	Monday, December 17
Mini-Session I	Monday, October 1 – Monday, November 5
Mini-Session II	Monday, November 12 – Monday, December 17

Please visit www.strayer.edu/graduation for 2012 commencement dates and deadlines.

Campuses and Locations

Illinois

Downers Grove Campus

1431 Opus Place
Suite 300
Downers Grove IL 60515
630.874.6200

Tennessee

Shelby Campus

7275 Appling Farms Parkway
Memphis, TN 38133
901.383.6750

Virginia

Newport News Campus

99 Old Oyster Point Road, Unit 1
Newport News, Virginia 23602-7178
757.881.5100

General Information

State Licensure and Approvals

Alaska

Strayer University is exempt from authorization by the Alaska Commission on Postsecondary Education.

Iowa

Strayer University has satisfied the financial responsibility standards of the Iowa College Student Aid Commission.

Montana

Strayer University has proven the adequacy of the course of study offered to Montana students according to the standards of the Montana University System Board of Regents.

Wyoming

Strayer University is registered by the Wyoming Department of Education

Policies and Procedures

Attendance

Students are expected to attend and be on time for all regularly scheduled campus classes. Should absences or tardiness be necessary, students are responsible for the material covered during the absences. Faculty cannot grant requests for excessive amounts of make-up material, and they may request written documentation detailing the reason for absences or tardiness. Strayer University requires all faculty to take attendance during each class period and to record it accurately on their permanent roster. A student who is late to class may be marked absent.

Excessive absences or tardiness make it almost impossible for a student to meet the academic objectives of a course; they frequently cause a student to receive a lower grade, even though the absences or tardiness were unavoidable.

A student who is absent from four consecutive class meetings, excluding holidays and emergency cancellation of classes, will be withdrawn automatically from that course. A student will be withdrawn automatically from a mini-session course when he/she misses two consecutively scheduled classes. A student who does not attend any of the classes for which he/she is registered in a term will be administratively withdrawn from the University.

A student who has been absent due to mitigating circumstances should contact his/her Campus Dean for additional time to complete coursework. The University has defined the following as mitigating circumstances: serious illness of the student, serious illness of a member of the student's immediate family for whom the student is the primary caregiver, or death of member of student's immediate family, military deployment, unforeseen travel requirements, or relocation related to the student's employment. To request accommodation or waiver based on mitigating circumstances, the student must provide the University with documentation supporting the student's claim of mitigating circumstances. If the request is granted based on the documentation provided, the Campus Dean will so notify the faculty member(s) to work with the student to satisfactorily complete the coursework within a reasonable amount of time. Students may also be required to submit additional documentation before enrolling in subsequent quarters to demonstrate that the mitigating circumstance no longer applies. If circumstances are such that, due to the length of the class absences or the length of the anticipated absence, the preferable course of action is class withdrawal, the student may petition the Campus Director for a tuition adjustment and/or waiver of the withdrawal fee. The same documentation cited above must be provided to the applicable Campus Director.

Online Classes:

Online courses run from Monday 12:00 am EST to Sunday at 11:59 pm EST. Assignments completed in a week other than the one where the assignment is due will not count toward attendance for the previous week. In order to satisfy weekly attendance requirements, online students must demonstrate weekly attendance actively by completing one of the following actions as directed by the instructor: (1) submit an academic assignment; (2) submit a quiz or an exam; (3) participate in a posted online academic discussion. Logging into the online class without active participation (as described above) does not constitute official weekly attendance. Participation must be within the Blackboard course. Work completed outside of Blackboard environment does not count toward attendance.

Repeating Courses – Undergraduate

An undergraduate student may repeat any college-level course in which he/she receives a grade of "D" or "F". A course may be repeated one time. The Campus Dean may grant a one-time exception to this policy upon consideration of a student's individual situation. This would require the student be counseled by the Campus Dean or Academic Advisor prior to approval of course registration.

Students enrolled in associate and bachelor degrees may have no more than five repeats, "R" grades on their academic record. Students enrolled in undergraduate certificate programs may have no more than two repeats, "R" grades on their academic record and students enrolled in diploma programs may have no more than three repeats, "R" grades on their academic record. Once a student has reached the maximum number of repeated courses allowed by the University, all subsequent courses where a "D" or an "F" is received will be counted towards the student's cumulative grade point average. Students may continue to enroll and pursue their program of study until which time they fail to meet academic standards set by the University.

Repeated courses must be completed at Strayer University in order to be granted a grade of "R" (repeat). Failing grades must be repeated at Strayer University in order to be eligible for academic credit.

In conjunction with the policy on repeating college level courses, there are separate policies to be considered surrounding Developmental Education courses. Students should refer to the Policies and Procedures section of this catalog for information on Development Education requirements

Students who fail a Developmental course (under 100-level) must meet with an Academic Advisor prior to re-registering for the class a second time. Once counseling has been conducted an undergraduate student may repeat a Developmental course one time. In extenuating circumstances, the Campus Dean may grant a one-time exception to this policy. If an exception is granted and the course is not successfully completed the student will be advised to discontinue their enrollment until they are able to provide evidence of successful completion of college-level credit in the subject area they failed at Strayer.

Repeat Grade Calculation

During the quarter in which the "D" or "F" grade is earned, that grade is computed as part of the quarterly and cumulative grade point average for academic purposes. Repeating a course does not remove the course from the student's academic record. When the course has been completed in another quarter, a grade of "R" (repeat) replaces the first grade in the cumulative grade point average. The second grade is computed in the quarter in which it was taken and thereafter replaces the first grade when calculating the cumulative grade point average.

No more than five "R" (repeat) grades may be applied to a student's academic record at the associates and bachelors level. Once a student has reached the maximum number of repeated courses allowed by the University, all subsequent courses where a "D" or an "F" is received will be counted towards the student's cumulative grade point average. Students may continue to enroll and pursue their program of study until which time they fail to meet academic standards set by the University.

In addition to the above-listed requirements, students must fulfill all graduation requirements as listed in this catalog under Graduation requirements/Undergraduate Degree Program.

Students otherwise eligible for federal financial aid may use this funding to repeat a failed course, presuming they remain in good standing for federal financial aid. Students who wish to improve their grade by retaking a course they have already passed may not use financial aid to pay for the repeated course.

Repeating Courses – Graduate

A graduate student may repeat any college-level course in which he/she receives a grade of "C" or below. A course may be repeated one time. The Campus Dean may grant a one-time exception to this policy upon consideration of a student's individual situation. This would require the student be counseled by the Campus Dean or Academic Advisor prior to approval of course registration.

Students enrolled in graduate degrees may have no more than three repeats, "R" grades on their academic record. Students enrolled in graduate certificate programs may have no more than two repeats, "R" grades on their academic record. Once a student has reached the maximum number of repeated courses allowed by the University, all subsequent courses where a "C" or below is received will be counted towards the student's cumulative grade point average. Students may continue to enroll and pursue their program of study until which time they fail to meet academic standards set by the University.

Repeated courses must be completed at Strayer University in order to be granted a grade of "R" (repeat). Failing grades must be repeated at Strayer University in order to be eligible for academic credit.

Repeat Grade Calculation

During the quarter in which the "C" or "F" grade is earned, that grade is computed as part of the quarterly and cumulative grade point average for academic purposes. Repeating a course does not remove the course from the student's academic record. When the course has been completed in another quarter, a grade of "R" (repeat) replaces the first grade in the cumulative grade point average. The second grade is computed in the quarter in which it was taken and thereafter replaces the first grade when calculating the cumulative grade point average.

No more than three "R" (repeat) grades may be applied to a student's academic record at the graduate level. Once a student has reached the maximum number of repeated courses allowed by the University, all subsequent courses where a "C" or an "F" is received will be counted towards the student's cumulative grade point average. Students may continue to enroll and pursue their program of study until which time they fail to meet academic standards set by the University.

In addition to the above-listed requirements, students must fulfill all graduation requirements as listed in this catalog under Graduation requirements/Graduate Degree Program.

Students otherwise eligible for federal financial aid may use this funding to repeat a failed course, presuming they remain in good standing for federal financial aid. Students who wish to improve their grade by retaking a course they have already passed may not use financial aid to pay for the repeated course.

Developmental Education Requirements

Developmental education courses are designed for students who need remediation before enrolling in collegiate level courses. Developmental courses are not offered for academic credit and do not fulfill graduation requirements. Students who take developmental education courses (ENG090 and/or MAT090) must complete those courses with a grade of "C" or better.

Students who place into both ENG090 and MAT090 must take both courses during their first quarter of enrollment. If only one course is undertaken in the first quarter of enrollment, it must be a developmental course. Students may not enroll in college-level courses offered for credit until they pass one of the developmental courses.

Students who place into only one of the developmental courses – either ENG090 or MAT090 – must take the required course in their first quarter. These students may concurrently enroll in 100 or 200 level courses offered for credit, but may not enroll in courses that require college-level preparation in the developmental subject. Students must seek campus advising prior to registration.

Students enrolled in ENG090 and/or MAT090 who do not earn a passing grade may repeat the course one time. Students who fail ENG090 and/or MAT 090 must meet with an advisor and are required to repeat the failed course(s) in the subsequent academic term of enrollment. Students who fail either ENG090 and/or MAT090 two times will be advised to exit the University and return upon successful completion of college level course in the course they failed at Strayer. The Campus Dean may grant an opportunity to repeat a developmental course for a third time only when extenuating circumstances exist.

Students may appeal decisions to the Campus Dean only if there are substantive and extenuating circumstances. Additional information regarding the University's policy on grade disputes is described in the Policy and Procedures section.

Withdrawal

All students must be counseled by both the Business Office and Academics prior to being withdrawn. Students withdrawing or who are administratively withdrawn before the last day to withdraw without academic penalty will receive a "W" (withdrew). Students withdrawing or who are administratively withdrawn after the last day to withdraw without academic penalty will receive a grade of "WF" (withdrew failing) for the course. Students withdrawing or who are administratively withdrawn within the third week of the scheduled mini-session class will receive a "W" (withdrew). After the third week, a grade of "WF" (withdrew failing) will be recorded. Withdrawal deadlines are indicated in each quarter's class schedule. Failure to follow these procedures may result in a failing grade in the course.

Undergraduate Grading System

Academic standing, which is expressed as the grade point average (GPA), is based upon the following grading system:

Grade	Explanation	Quality Points	Grading Scale
A	Excellent	4	90-100
B	Good	3	80-89
C	Average	2	70-79
D	Below Average	1	60-69
F	Failure	0	59 or below
F*	Failure (Admin.)	0	
WF	Withdrew Failing	0	
	Explanation		
Status			
I	Incomplete		
W	Withdrew		
X	Audit		
NS	No-Show		
R	Repeated Course		
IP	Grade not Posted		

Graduate Grading System

The grading scale for the graduate program does not consider grades below "C" as passing. Any grade below a "C" carries zero quality points. Academic standing, which is expressed as the grade point average (GPA), is based upon the following grading system:

Grade	Explanation	Quality Points	Grading Scale
A	Excellent	4	90-100
B	Good	3	80-89
C	Average	2	70-79
F	Failure	0	69 or below
F*	Failure (Admin.)	0	
WF	Withdrew Failing	0	
Status	Explanation		
I	Incomplete		
W	Withdrew		
X	Audit		
NS	No-Show		
R	Repeated Course		
IP	Grade not Posted		

“Incomplete” Policy

A student whose work in a course has been satisfactory, but who, because of illness or extenuating circumstances beyond the student’s control has been unable to complete some small part of the work of the course, may petition for Incomplete “I” status. The assigning of an Incomplete “I” is granted at the discretion of the instructor and/or the Dean.

An Incomplete “I” must be completed by submitting work assigned to the instructor by the end of the following term. It is the responsibility of the student to request and make arrangements with the instructor to complete the work by the end of the following term. Failure to complete assigned work in the course will result in the Incomplete “I” automatically changing to an administrative “F” (“F*”). An administrative “F*” counts as a “0” in determining the grade point average.

No student receiving an “I” can be on the Honor Roll, Dean’s List or the President’s List for that quarter.

Student Problem Resolution

If a complaint is not settled to the student’s satisfaction, the student may contact the University’s accrediting agency, the Middle States Commission on Higher Education (3624 Market Street, Philadelphia, PA 19104, 267-284-5000), or one of the state agencies below. Note that University’s state licenses and approvals are listed under State Licensure and Approvals in the General Information section of the catalog.

The School of Business

Accounting Programs

Master of Science in Accounting

The primary objective of the Master of Science in Accounting is to provide specialized, graduate level education to persons seeking positions as professional accountants in industry, government, and non-profit organizations. In addition, the Master of Science in Accounting program offers graduates much of the academic background necessary to pursue certification in public accounting (CPA) and management accounting (CMA).

Students who have not earned degrees from appropriate fields of study may be required to take additional coursework as a prerequisite for completing the program.

The program provides a well-balanced integration of theoretical accounting concepts and modern quantitative methods in decision-making.

Many states have additional requirements directly related to CPA examination preparation. Students should consult their respective state Board of Accountancy for further details.

This program offers specializations that allow students to tailor their degrees to fit their careers and learning goals. It is an exciting educational option for students looking to increase their understanding, advance their careers, and expand their opportunities in the following areas:

Accounting Information Systems

Controllership

Public Accounting(**)(***)

Taxation

**This program is not available in Illinois or Mississippi. This program is not available at the New Jersey campuses and is available in an online-only format to New Jersey students.*

***Students in North Carolina must have completed a bachelor's degree in accounting in order to be admitted into this program.*

**** This concentration is not available in South Carolina.*

Business Programs

Bachelor of Business Administration

The Bachelor of Business Administration prepares graduates for a wide range of managerial positions in business, government, and non-profit organizations. Business Administration students acquire fundamental as well as practical and professional skills in all phases of business including decision-making and problem-solving capabilities, and the program also provides a strong liberal arts component that develops communications skills, information literacy, abstract thinking and critical analysis and fosters historical, political and social awareness.

The Bachelor of Business Administration program offers area concentrations that enable students to tailor their degrees to their career and educational goals. Specializations are available in:

Accounting*****

Acquisition and Contract Management

Banking

Entrepreneurship****

Finance

Health Services Administration**

Hospitality and Tourism Management***

Human Resource Management

International Business****

Legal Studies*****

Management

Management Information Systems*****

Marketing

Project Management****

Retail Management

Also available: an Associate in Arts in Business Administration, a Master of Business Administration, an Executive Graduate Certificate in Business Administration and an Undergraduate Certificate in Business Administration.

**Arkansas and Ohio students enrolled in the Bachelor of Business Administration program must follow the program requirements as set forth in the University's Arkansas and Ohio Catalogs.*

***This concentration is not available in North Carolina, Mississippi, or Ohio. This concentration is not available at the Maryland or New Jersey campuses and is available in an online-only format to Maryland and New Jersey students.*

****This concentration is not available in Arkansas or Delaware.*

***** This concentration is not available in Mississippi, North Carolina, Ohio, or Pennsylvania. This concentration is not available at the New Jersey campuses and is available in an online-only format to New Jersey students.*

****** This concentration is not available in Arkansas, Indiana, Mississippi, North Carolina, Ohio, or Pennsylvania. This concentration is not available at the New Jersey campuses and is available in an online-only format to New Jersey students.*

****** This concentration is not available in Arkansas.*

Master of Science in Management

**This program is not currently available in North Carolina, Illinois, Ohio, and Pennsylvania. This program is not available at New Jersey or Maryland campuses and is available in an online-only format to Maryland and New Jersey students.*

The School of Education

Master of Education*

The Master of Education provides teachers, training and development professionals, human resource staff managers, and others the knowledge and skills to pursue or advance their careers in education, human resource training, curriculum development, instructional technology, or trade education association management.

The Master of Education program of study includes courses covering functional areas and critical knowledge in education as well as courses incorporating leadership skills and information technology tools. Upon completion of the program, graduates will be able to apply key concepts and techniques to educational problems and issues.

Students who have not earned degrees from appropriate fields of study may be required to take additional coursework as a prerequisite for completing the program.

Completion of Strayer University's Master of Education program does not guarantee a student has met the requirements to apply for public school teacher or administrator licensure in any state. Students pursuing teacher or school administrator certifications in the public school system should contact their respective state offices of education as well as local school district to confirm educational requirements before beginning the program.

Completion of this program will not lead to teacher or administrator certification in South Carolina. Although it is not guaranteed, graduates may be eligible for pay upgrade or promotion.

Strayer University has been granted authorization by the State of Alabama under Ala. Code, §16-5-10(14)(1975) to offer the academic program described herein. Since credentials earned in the Master of Education do not automatically qualify for teaching certification, endorsement, and/or salary benefits within the State of Alabama, prospective students are advised to contact the Office of the Alabama State Superintendent of Education and/or their local school district administrators for verification.

Within this curriculum, students have the option of choosing a concentration in:

Adult Education and Development**

Curriculum, Instruction and Assessment***

Instructional Technology****

Teacher Leadership****

**This program is not available in Arkansas, Illinois, Mississippi, or Ohio. This program is not available at the Louisiana or New Jersey campuses and is available in an online-only format to Louisiana and New Jersey students. This degree is not recognized for rank change for K-12 students in Kentucky. Due to revisions in program qualification requirements in Georgia, this program may no longer qualify students for a certificate level upgrade. Students seeking a certificate level upgrade in Georgia should refer to the Georgia Professional Standards Commission, <http://www.gapsc.com/home.asp> regarding eligibility requirements.*

Completion of this program will not lead to teacher or administrator certification in South Carolina. Although it is not guaranteed, graduates may be eligible for pay upgrade or promotion.

*** This concentration is not available in Pennsylvania or North Carolina. This concentration is not available at Maryland campuses and is available in an online-only format to Maryland students.*

**** This concentration is not available in Kentucky, North Carolina, or Pennsylvania.*

***** This concentration is not available in Kentucky.*

University Directory

Campus Deans

Illinois

Downers Grove Campus

Jeffrey Romanczuk, Ed.D.

Education Administration and Policy Studies, University of Tennessee; Ed.S., Special Education, University of Tennessee; M.S., Information Sciences, University of Tennessee; B.S., Secondary English, Pennsylvania State University

Tennessee

Shelby Campus

Ron Davis, Ed.D.

Ed.D., Policy Studies, University of Memphis; M.A., Instruction Curriculum Leadership and Elementary Education, University of Memphis; M.A., Technical and Professional Writing, University of Memphis; B.S., Physical Sciences, University of Memphis

Virginia

Newport News Campus

Glanpaolo Cappuzo, Ph.D.

Ph.D., University of Padua; M.A., Classical Studies, Concetto Marchesi Lyceum, Padua

Campus Directors

Illinois

Downers Grove Campus

Jenna Bailey

Tennessee

Shelby Campus

Torrence Eddie

Virginia

Newport News Campus

D'Andre H. Wilson