



STRAYER
UNIVERSITY®

2025 Annual Security Report

Safety and Security Policies Procedures for Strayer University Students and Employees

Effective Date: September 26, 2025
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Introduction

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (“Clery Act”) requires universities to provide all current and prospective students and employees with their security policies and regulations, and the statistics of crime occurrences. These security regulations are designed to ensure the safety of all individuals at Strayer University (“Strayer” or “University”), and as such, all members of the campus community and visitors are expected to conduct themselves in a manner that respects the rights of all within the community.

Observance of Strayer University policies, as well as federal, state, and local laws, is required in order to fulfill the purposes of the educational institution. Although the University strives to ensure a safe environment, each person must take ultimate responsibility for their own safety and that of their personal belongings.

Campus Security Procedures

For additional information on University policies and procedures, consult the Strayer University Student Handbook, available online at <https://strayer.smartcatalogiq.com/current/student-handbook/>, or, if a Strayer University employee, the Employee Handbook available on the University’s employee intranet. Policies and procedures listed are subject to change at any time without prior notice.

Reporting Criminal Activity or Emergency Situations:

Any person in immediate danger due to crime, an emergency or who is a real time witness to a crime or emergency should contact local police immediately by dialing 9-1-1. When the emergency has subsided, the victim or observer should also report the crime as soon as possible to the SEI Emergency Line at 1-877-616-7878 or seialerts@strategiced.com.

For non-emergency situations, any person who is a victim, witness, or has knowledge of any criminal activity or other emergency on campus should report it immediately by emailing seialerts@strategiced.com.

Person(s) reporting possible crimes will be asked to complete an incident report and/or a witness statement, including the date, time, place, nature of the incident, names of witnesses, if any, and any other pertinent facts, which may be distributed to other appropriate University officials as the

situation

warrants. All reports will be investigated. Violations of the law will be referred to law enforcement agencies and when appropriate, to the Office of Student Affairs or Human Resources, as appropriate, for review. When a potentially dangerous threat to the University community arises, timely reports or warnings will be issued through e-mail announcements, the posting of flyers at local campuses, in-class announcements, or other appropriate means.

All reports will be investigated. Violations of the law will be referred to law enforcement agencies and when appropriate, to the Office of Student Affairs, Provost or designee, or the Senior Vice President, Human Resources for review.

Media Design School (“MDS”) @ Strayer University

Reporting hazards and incidents assists MDS to develop and monitor corrective and preventative actions.

All hazards, incidents and injuries must be reported as soon as possible and no more than 24 hours from the time the incident or hazard is identified unless the incident or hazard is identified over a weekend, in which case it must be reported within 48 hours.

Reports must be completed by the person who was involved in the incident or who observed it unless the following circumstances apply.

- Where circumstances prevent a person from making a report, a MDS witness, co-worker, or the worker’s manager will assume this responsibility.
- Student incidents should be reported using the MDS hazard, incident, injury, near miss form, and selecting the person type as a student. Student incidents should be reported by a relevant MDS staff member, who will then be responsible for any subsequent activities.
- In cases where a non-MDS party identifies an incident or hazard, they must complete the MDS hazard, incident, injury, near miss form in conjunction with their designated MDS staff contact, who will then be responsible for any subsequent activities.

Where the incident involves a contractor, agency employee, volunteer, client or visitor, the MDS liaison for that person will ensure the relevant external organization or party (e.g. electrical contractor organization) is also notified.

For hazards specifically related to MDS-managed buildings, infrastructure, or maintenance (e.g. hazards relating to electrical infrastructure), the Campus Concierge will take instruction from a Campus Director to make a report within MDS’s facilities management system, Evolution.

All hazards, incidents and investigations will be recorded and managed in a Campus Incident and Resolution Register.

The Executive Group will receive quarterly hazard and incident reports from the Work Health and Safety Manager.

MDS will:

- undertake appropriate action to identify, evaluate and manage risks, including putting in place measures to prevent or mitigate the possibility and/or impacts of a critical incident
- develop and document critical incident response and business continuity plans, train staff as needed and complete appropriate testing/ drills to ensure the organization is ready and prepared to respond to a critical incident or emergency establish reporting channels for members of the University to notify senior University staff of a critical incident
- maintain accurate and up-to-date information and contact lists to facilitate timely and effective communication throughout the critical incident, and
- ensure that orientation and induction programs for students and staff include appropriate information about how to respond to emergency situations and/or critical incidents if they occur.

The Campus Response and Recovery Team on each campus will meet, at least annually, to identify current threats and to develop and review the adequacy and currency of the Crisis Management and Recovery Plan(s).

The CIMT will meet annually to assess and review the Crisis Management and Recovery Plan(s) and the adequacy of the existing system and resources.

The Chief Executive Officer approves the Crisis Management and Recovery Plan(s).

The relevant Campus Director must be notified after an emergency call has been placed and they will convene the Campus Response and Recovery Team if needed, in accordance with the Critical Incident Management Procedure.

Emergency Notification Procedures:

In the event of an emergency or dangerous situation on a Strayer campus or facility, any employee or student who is aware of the emergency should call 9-1-1 and alert the members of the SEIAlerts Team by calling 877-616-7878. The team member who receives the call will determine, in consultation with other members of the SEIAlerts Team, as appropriate, whether a notification should be sent to one or more campuses or facilities. If it is determined that an emergency notification should be sent, a member of the SEIAlerts Team will send the notification to the identified campus community or facility. The content of the notification will be determined by members of the SEIAlerts Team, and certain messages will be pre-formulated to expedite the notification process.

After notification of an emergency or dangerous situation, the SEIAlerts Team will monitor events and circumstances and determine appropriate follow-up information that should be disseminated to the affected campuses and facilities, such as all-clear notices and updates about continuing steps taken to respond to the emergency, including class cancellations and facility closures. If the emergency notification is due to the occurrence of a Clery Act Crime, Strayer will issue a timely warning notice to students in addition to the emergency notification.

Strayer University also has an emergency alert system, Everbridge, to provide important information to Strayer's students, staff, and faculty about emergency situations at a campus or corporate office. Everbridge will use email and text messaging to send short notifications to students, staff, and faculty whose email addresses as well as mobile devices have been registered to receive these messages.

Upon enrolling at Strayer University, students are automatically registered in the Everbridge system. Please login to the Everbridge system by going to <https://member.everbridge.net/311715841441934/login> to make changes to your notification profile. For more information regarding Strayer's emergency management plan as well as the Everbridge system, go to <https://icampus.strayer.edu>.

MDS @ Strayer University:

In the event of a critical incident, the University will respond according to the incident type and to prioritize the safety of people, property and the community. Recognizing that notification of the critical incident may come from various channels that cannot always be predicted, the Campus Director must be informed as soon as possible and they will convene the CAMPUS RESPONSE AND RECOVERY TEAM if needed.

The CAMPUS RESPONSE AND RECOVERY TEAM is responsible for the first assessment of the event/ incident and will activate the CIMT as required.

The CAMPUS RESPONSE AND RECOVERY TEAM will respond to critical incidents classified according to the Critical Incident Management Procedure as minor events with support from the CIMT as needed. The CIMT will lead the response to moderate events, major events and critical incidents with support from the CAMPUS RESPONSE AND RECOVERY TEAM as needed.

Campus Security Authorities

A Campus Security Authority (CSA) is an individual, who by virtue of their university responsibilities and under the Clery Act, is designated to receive and report criminal incidents so that they may be included and published in the university's Annual Security Report. They are designated individuals to which a student, employee, or organization should report any crime offenses and/or incidents.

Campus Security Authority Contact Information

(Current as of September 12, 2025. Subject to change. For the most current contact information, see the Strayer University website at www.strayer.edu.) Please note that information provided in this section is for current open campuses as of the date above.

Campus	Campus Contact	Address	Phone	Email
ALABAMA				
Birmingham	Julie Pryor	2 20 th Street N, Suite 150, Birmingham, AL 35203	205-453-6300	virtualadvisingcenter@strayer.edu
ARKANSAS				
Little Rock	Leticia Banks	322 Main Street, Suite 501 Little Rock, AR 72201	501-708-0600	virtualadvisingcenter@strayer.edu
DELAWARE				
Wilmington	Chaley McCarthy	800 North King Street Suite 101 Wilmington, DE 19801	302-292-6100	virtualadvisingcenter@strayer.edu
DISTRICT OF COLUMBIA				
Washington	Patrice Jones	1133 15 th Street, NW, Suite 200 Washington, DC 20005	202-408-2400	virtualadvisingcenter@strayer.edu
FLORIDA				
Miramar	Jonathon Murray	14479 Miramar Parkway, Miramar, FL 33027	954-378-2400	virtualadvisingcenter@strayer.edu
Orlando	Jonathon Murray	20 N. Orange Avenue, Suite 102B FL 32801	407-926-9555	virtualadvisingcenter@strayer.edu
Tampa East	Jonathon Murray	5650 Breckenridge Park Dr. Suite 300 Tampa, FL	813-663-0100	virtualadvisingcenter@strayer.edu

		33610		
GEORGIA				
Augusta	Allisha Ousley	1330 Augusta West Pkwy Augusta, GA 30909	706-855-8233	virtualadvisingcenter@strayer.edu
Chamblee	Allisha Ousley	2965 Flowers Road S., Suite 100, Chamblee, GA 30341	770-454-9270	virtualadvisingcenter@strayer.edu
Columbus	Johnathan Murray	408 12 th Street Suite 102 Columbus, GA 31901	706-225-5300	virtualadvisingcenter@strayer.edu
Lithonia	Allisha Ousley	3120 Stonecrest Blvd. Suite 200 Lithonia, GA 30038	678-323-7700	virtualadvisingcenter@strayer.edu
Macon	Jonathan Murray	520 Martin Luther King Jr. Blvd. Suite 300 Macon, GA 31201	478-257-5825	virtualadvisingcenter@strayer.edu
Morrow	Allisha Ousley	3000 Corporate Center Dr. Suite 100 Morrow, GA 30260	678-422-4100	virtualadvisingcenter@strayer.edu
MARYLAND				
Baltimore	Shawne Scott	301 Mission Blvd., Suite 1110 Baltimore, MD 21230	410-238-9000	virtualadvisingcenter@strayer.edu
NEW JERSEY				
Piscataway	Chaley McCarthy	242 Old New Brunswick Rd. Suite 220 Piscataway,	732-743-3800	virtualadvisingcenter@strayer.edu

		NJ 08854		
NORTH CAROLINA				
Greensboro	Dorenda Craigg	4900 Koger Blvd. Suite 400 Greensboro, NC 27407	336-315-7800	virtualadvisingcenter@strayer.edu
North Charlotte	Dorenda Craigg	845 Church Street N, Suite 107, Concord, NC 28025	704-886-6500	virtualadvisingcenter@strayer.edu
North Raleigh	Dorenda Craigg	5221 Capital Boulevard, Raleigh, NC 27616	919-301-6500	virtualadvisingcenter@strayer.edu
South Charlotte	Dorenda Craigg	9101 Kings Parade Blvd. Suite 200 Charlotte, NC 28273	704-499-9200	virtualadvisingcenter@strayer.edu
OKLAHOMA				
Oklahoma City	Latrissa Jacobs	1100 N. Broadway Ave., Suite 103 Oklahoma City, OK 73103	405-416-7030	virtualadvisingcenter@strayer.edu
PENNSYLVANIA				
Center City	Chaley McCarthy	1601 Cherry Street Suite 100 Philadelphia, PA 19102	267-256-0200	virtualadvisingcenter@strayer.edu
SOUTH CAROLINA				
Charleston	Tiffany Huger	601 Meeting Street, Suite 170 Charleston, SC 29403	843-746-5100	virtualadvisingcenter@strayer.edu
Columbia	Tiffany Huger	200 Center Point Circle Suite 300 Columbia, SC 29210	803-750-2500	virtualadvisingcenter@strayer.edu

Greenville	Tiffany Huger	777 Lowndes Hill Road Building 3, Suite 300 Greenville, SC 29607	864-250-7000	virtualadvisingcenter@strayer.edu
TENNESSEE				
Nashville	Leticia Banks	617 3 rd Avenue S. Nashville, TN 37210	615-871-2260	virtualadvisingcenter@strayer.edu
Shelby	Leticia Banks	7275 Appling Farms Pkwy Memphis, TN 38133	901-251-7100	virtualadvisingcenter@strayer.edu
TEXAS				
Ft. Worth	Latrissa Jacobs	100 Throckmorton Street, Suite 120 Fort Worth, TX 76102	817-984-0550	virtualadvisingcenter@strayer.edu
North Dallas	Latrissa Jacobs	2711 LBJ Freeway, Suite 450 Farmers Branch, TX 75234	972-773-8300	virtualadvisingcenter@strayer.edu
Northwest Houston	Latrissa Jacobs	10343 W. Sam Houston Pkwy N. Suite 110 Houston, TX 77064	281-949-1800	virtualadvisingcenter@strayer.edu
San Antonio	Latrissa Jacobs	40 NE Loop 410 Suite 500 San Antonio, TX 78216	210-202-3700	virtualadvisingcenter@strayer.edu
VIRGINIA				
Alexandria	Shawne Scott	2730 Eisenhower Ave. Alexandria, VA 22314	703-329-9100	virtualadvisingcenter@strayer.edu
Arlington	Patrice	2121 15 th	703-	virtualadvisingcenter@strayer.edu

	Jones	Street N. Arlington, VA 22201	892- 5100	
Chesterfield	Shawne Scott	15521 Midlothian Turnpike Suite 401 Midlothian, VA 23113	804- 794- 2033	virtualadvisingcenter@strayer.edu
Fredericksburg	Shawne Scott	150 Riverside Pkwy Suite 100 Fredericksburg, VA 22406	540- 374- 4300	virtualadvisingcenter@strayer.edu
Loudoun	Lauren Robinson	45150 Russell Branch Pkwy Suite 100 Ashburn, VA 20147	703- 729- 8800	virtualadvisingcenter@strayer.edu
Newport News	Lauren Robinson	11805 Fountain Way, Suite 100 Newport News, VA 23606	757- 881- 5100	virtualadvisingcenter@strayer.edu
Virginia Beach	Lauren Robinson	222 Central Park Ave. Suite 210 Virginia Beach, VA 23462	757- 493- 6000	virtualadvisingcenter@strayer.edu
STRAYER UNIVERSITY ONLINE				
Online	Heather Skinner	2303 Dulles Station Blvd. Suite 6A Herndon, VA 20171	703- 339- 1850	virtualadvisingcenter@strayer.edu
Devmountain – UT	Jason Poole	1550 W. Digital Drive, Unit 400 Lehi, UT 84043	844- 433- 8686	operations@devmountain.com
AUCKLAND – NEW ZEALAND				
Media Design	Annemarie Meijnen	10 Madden Street,	+64 (0)21	annemarie.meijnen@mediadesignschool.com

School at Strayer- NZ		Central Auckland, NZ 1010.	70423 0	
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Security Personnel

Local police have the authority to enforce all applicable regulations and laws. Campus leadership is empowered to work closely with local and state authorities on incidents occurring on campus. Reports of violations of laws and regulations should be made promptly to the Campus leadership team and/or to security personnel on duty, if available, to ensure that appropriate action is taken.

Strayer University typically employs security personnel during scheduled on-ground class hours to regularly patrol the property and parking areas of the campuses, identifying any unusual activity. The security personnel are authorized to enforce Strayer University rules and policies but does not have the authority to arrest individuals. Security personnel are instructed to call local police whenever necessary. Security guards regularly communicate with campus leadership regarding campus security matters to ensure all criminal activities are reported. Where feasible, students may request a security guard escort to parking areas on campus.

Media Design School & Strayer University: City Guard are available 24/7 via phone or Duress Alarm activation.

Security of Facilities

Strayer University facilities, such as classrooms, learning resource centers, computer centers, and student lounges, have the primary purpose of supporting the educational programs of the University. They are available for use by current students, alumni, and employees of Strayer University, and upon request and approval, may be available to the public. Strayer University makes the security of its campus community a priority and typically provides security guards at its campuses. Employees are required to obtain Strayer University identification cards and must be prepared to produce such identification upon request. Students and visitors to Strayer University campuses are asked to sign in with the security guard or receptionist upon entering the campus. The majority of Strayer University campuses are equipped with electronic, centrally monitored security systems, including fire alarms.

Strayer University, in its sole discretion, may install security cameras at a campus to provide increased security monitoring. Cameras will be placed in visible locations in publicly accessible areas and will not record audio signals. Viewing of footage recorded by security cameras is restricted to authorized Strayer University personnel and outside law enforcement, as needed.

Campus Security and Crime Prevention Programs

An overview of campus security policies is provided in the Student Handbook, available at <https://strayer.smartcatalogiq.com/current/student-handbook/>, and the Employee Handbook, available on the employee intranet. From time to time, Strayer University will provide security

information via e-mail, postal mail, flyers, or other appropriate means in local campuses regarding security alerts and events. Local campuses may also organize crime prevention events consistent with campus security needs, such as information sessions with local police.

Emergency Management

The purpose of Strayer University's Emergency Management Plan (the "Plan") is to safeguard the welfare of its students, faculty, staff, and visitors, and take steps to:

1) prevent and mitigate; 2) prepare for; 3) respond to; and 4) recover from emergencies in order to protect the University's essential functions during and after an emergency. In the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus or other Strayer University facilities, the University will, without delay, and taking into account the safety of the community:

- Confirm the existence of a significant emergency or dangerous situation.
- Determine the appropriate campuses or University facilities to receive an emergency notification.
- Determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of the Corporate Emergency Management Team or a member thereof, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

After the initial notification, the University will provide adequate follow-up information to students, faculty and staff as determined appropriate by the University's Corporate Emergency Management Team.

The Plan applies to a broad range of emergencies, including but not limited to medical emergencies, weather emergencies, explosions, fire, workplace/campus violence, active shooter, suspicious persons and packages, and other events impacting the health and safety of students, faculty, staff, or the physical condition of Strayer University's facilities. This policy and the Plan apply to all University locations and campuses, including University-owned property and University-leased space. Each campus and facility should communicate with local emergency responders (fire, police, medical) requesting their cooperation to inform the University about reported situations that may warrant an emergency response or timely warning.

It is University policy that each vice president, campus leader, director, department chair, and supervisor is responsible for the health and safety performance in their respective units and that all employees will follow the emergency notification procedures described in the Plan.

Corporate Emergency Management Team

The University has designated a Corporate Emergency Management Team that will serve as the responsible authority for Strayer University emergency response activities:

- Chief Information Officer
- Chief Operating Officer
- Assistant Vice Provost or designee, Student Affairs
- General Counsel, or his/her designee
- University Provost or designee & Chief Academic Officer
- Vice President, Human Resources
- Vice President, Public Relations
- Vice President, Real Estate or his/her designee

A listing of current members of the Corporate Emergency Management Team is located at: <https://icampus.strayer.edu/publications/campus-safety>.

Emergency Operations Team

Each campus will have an Emergency Operations Team responsible for addressing emergencies at that campus. The Emergency Operations Team will provide leadership and guidance to campus employees, faculty, and students for safety, security, emergency, and incident management. The Emergency Operations Team consists of:

- Admission Manager
- Campus management
- Campus management
- Full-time Faculty Member
- Regional Facilities Manager

The Emergency Operations Team will consult with the Corporate Emergency Management Team and implement its directives.

Test: Regularly scheduled drills, exercises, and appropriate follow-through activities, designed for assessment and evaluation of emergency management plans and capabilities.

Emergency Mass Notification Procedures

Emergency Mass Notification Procedures: In the event of an emergency or dangerous situation on a Strayer University campus or facility, any employee who is aware of the emergency should call 9-1-1 and alert the members of the Corporate Emergency Management Team by calling 877-616-7878. The team member(s) who receives the call will determine, in consultation with other members of the Corporate Emergency Management Team as appropriate, whether a notification should be sent to one or more campuses or facilities. If it is determined that an emergency notification should be sent, a member of the Corporate Emergency Management Team will send the notification to the identified campus community or facility through Strayer University's third-party notification service provider and iCampus. The content of the notification will be determined by members of the Crisis Response Management Team, and certain messages will be pre-formulated to expedite the notification process. The University will provide known email addresses for students and employees to the third party provider for purposes of facilitating the sign up for emergency notifications. Visit <https://member.everbridge.net/311715841441934/login>.

or contact safetyandsecurity@strategiced.com for more information. After notification of an emergency or dangerous situation, the Corporate Emergency Management Team will monitor events and circumstances and determine appropriate follow-up information that should be disseminated to the affected campuses and facilities, such as all-clear notices and updates about continuing steps taken to respond to the emergency, including class cancellations and facility closures. If the emergency notification is due to the occurrence of a Clery Act crime, the University will issue a timely warning notice to students in addition to the emergency notification.

Timely Warning Notifications

As required by federal regulations, Strayer will issue timely warnings of reportable Clery Act Crimes that constitute a threat to students and employees. In addition to those warnings, SEI will provide guidance for employees and students to promote both their individual safety, as well as the safety of the Strayer property.

Emergency Mass Notification and Evacuation Testing: Strayer will annually publicize its emergency response and evacuation procedures in conjunction with annual tests of the emergency mass notification and evacuation plans.

The emergency notification system will be tested at least annually. Each calendar year, Strayer will test the notification system, evaluate the outcome, determine if any revisions to existing procedures are necessary, and advise the General Counsel of the date, time, and result of the annual test. In addition, test evacuation procedures at each campus and facility will be conducted at least annually. Each location will designate a safety representative to coordinate evacuation tests and assist with evacuation in the event of an actual emergency. Tests may be announced or unannounced and will be documented by the Senior Site Leader, or Regional Facilities Manager. Documentation will include a description of the test, the date and time, and whether it was announced or unannounced. Documentation should be sent to legal@strategiced.com with the subject line: Test of Evacuation Procedures.

Media Design School @ Strayer University Testing: MDS conducts an emergency evacuation exercise annually. This is both to test our preparedness for emergencies, as well as ensuring everyone on campus understands emergency evacuation procedures. Fire Warden and First Aid training is conducted annually.

Medical Emergencies

**CALL 9-1-1 EMERGENCY SERVICES IMMEDIATELY IF THE
CONDITION IS LIFE THREATENING OR REQUIRES IMMEDIATE
MEDICAL ATTENTION BEYOND FIRST AID**

1. Call or direct someone to call 9-1-1 Emergency Services. Provide them with the nature and location of the emergency. Provide as much information as possible:
 - o Nature and severity of the illness or injury

- Victim's location
 - Whether the victim is conscious, breathing or bleeding
 - If hazardous materials are involved provide as much detailed information as possible
2. Avoid moving the injured person unless necessary due to a life-threatening situation or likelihood of additional injury to the victim or others
 3. Have someone meet the responders when they arrive so they can quickly get to the incident scene
 4. Provide First-Aid or CPR if safe to do so and you feel comfortable doing so. Take precautions and necessary steps to prevent exposure to blood or bodily fluids. Press the button to turn on the AED and follow the instructions given by the AED. AEDs are located at each corporate office and campus, generally in a centralized, marked location. Notify Facilities if an AED has been used.

Contacting SEIAlerts

Email: SEIAlerts@strategiced.com

SEI Emergency Line (1-877-616-7878):

Strayer University, LLC is owned and controlled by Strategic Education, Inc. or "SEI". The SEI Emergency Line is a telephone, voice-based system used to report emergencies at SEI campuses, global and corporate locations, and to request emergency management support from the SEIAlerts Team. The SEIAlerts Team can provide you with guidance, procedures, and corporate support for your emergency. The SEI Emergency line number should be used to notify the SEIAlerts Team of emergencies that require SEI leadership attention. For example, you should call after incidents such as:

- Staff or students are injured due to a violent incident
- Burglary at a campus
- A natural disaster occurred resulting in injuries or significant damage
- Active shooter
- Hazardous materials incident
- Other incidents that caused injuries to numerous students, faculty, or staff

You should always dial 9-1-1 BEFORE you call the SEI Emergency Line. Please make sure you alert local emergency responders immediately when lives are at risk.

Pandemic/Epidemic

Employees, Faculty, or students who report that an individual with a highly contagious and dangerous disease is present on campus or at a facility must report it to site leadership and Human Resources immediately.

- Site leadership or Human Resources should then contact SEIAlerts, which will then determine whether an emergency notification or Timely Warning Notification is appropriate and whether public health authorities should be contacted for further guidance.
- Site leadership in consultation with Human Resources will determine whether the individual must isolate and may evacuate and close the site to reduce the risk of transmission to the greater community
- If there is an evacuation, site leadership or Human Resources, in consultation with public health guidance, shall secure the building to prevent re-entry by anyone except approved emergency responders and cleaning/disinfecting services
- After evacuation, SEI will follow applicable federal and/or state guidance in determining obligations to notify faculty, staff, and students, including with regard to any recommendations to self-monitor for symptoms and isolate or quarantine

Social Distancing:

If you feel ill and know or believe that your illness may be contagious, you should not be at an SEI facility. Employees, students, and faculty should follow protocol for requesting an excused absence or sick leave and should phone a health care provider. If exposed to a contagious and dangerous disease, employees, students, and faculty must follow any social distancing requirements set forth by SEI and should take appropriate prevention measures, including but not limited to the following:

- DO NOT kiss, hug, shake hands or come in close contact with others
- Wash your hands frequently with soap and water, or with hand sanitizer, especially if you suspect that you may have been exposed to a highly contagious and dangerous disease
- Check your temperature periodically throughout the day for several days after possible exposure to a contagious and dangerous disease. Should your temperature rise, see a physician immediately

The Operations Team may implement additional social distancing measures, such as cancelling classes and other scheduled activities.

Site Re-opening:

The SEI Operations Team will only reopen the location following consultation with Human Resources and/or Legal, and such decision may include reference to public health guidance.

Preparations:

Students and faculty should prepare to have access to the following items at home if their site is closed or classes are suspended:

- Books
- Laptop and portable technology device
- Internet access
- Course guides for classes

- Email access and online learning options

Faculty and staff should also have contact information for their supervisor and colleagues with whom they will need to communicate, including email and mobile phone. SEI will issue emergency notifications or warnings through appropriate means.

Seizures

1. Remain calm. Have another person notify 9-1-1 Emergency Services
2. Do not attempt to stop the seizure or restrain the victim's movements. Move any objects that the victim may injure themselves with during the seizure. Remove any items near the victim's mouth that may restrict breathing
3. Turn the individual's head or body to the side to prevent their tongue from blocking their airway
4. Cushion the victim's head
5. Allow the seizure to run its course. There may be multiple episodes
6. The individual may be disoriented, confused and appear tired. Try to keep them calm and ask them to identify themselves. Keep them in the side position and ask them to rest. The individual should not stand or move unless necessary to avoid another hazard. The individual may need some privacy if incontinence has occurred during the seizure

Work Related Injuries or Illness

- Employees or their supervisors should arrange transport to the nearest hospital or clinic for treatment and notify the employee's HR Business Partner/Student's Emergency Contact
- For serious or life-threatening injuries contact 9-1-1 Emergency Services immediately

Physical Threats or Assault – Workplace/Campus Violence

Active Shooter/Active Assailant

An Active Shooter is an individual actively engaged in harming or attempting to harm people in a confined and populated area. In most cases, active shooters use firearms and there is no pattern or method to their selection of victims. Active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims. Because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on scene, employees must be prepared both mentally and physically to deal with an active shooter situation.

Guidelines

How to respond when an Active Shooter is in your vicinity:

Employees and Students should always follow the direction of Emergency Responders if an active shooter situation is communicated. In the absence of specific direction by Emergency Responders, employees and students should quickly determine the most reasonable way to protect their own life. Remember that guests and visitors are likely to follow the lead of employees and managers during an active shooter situation. Follow the below key directions of: **RUN, HIDE and FIGHT. It should be noted that you might have to do any combinations of RUN, HIDE and FIGHT and in no specific order. For example – you might have to fight and then run.**

RUN

If there is an accessible escape path, attempt to immediately evacuate the premises. Be sure to:

- Have an escape plan in mind
- Evacuate regardless of whether others agree to follow
- Leave belongings behind
- Activate the site's panic button, if possible
- Help others escape, if possible
- Prevent individuals from entering an area where active shooters may be
- Keep your hands visible
- Follow the instructions of police officers
- Do not attempt to move wounded people
- Call 9-1-1 Emergency Services when you are safe and notify SEIAlerts

HIDE

- If evacuation is not possible, find a place to hide where the active shooter is less likely to find you
- Close and lock the doors, if possible
- Activate the site's panic button, if possible
- Stay out of the line of site of any windows and doors. If equipped lock the door or barricade it with items such as desks, chairs, or any heavy object
- Do not restrict or trap yourself – keep other exit options available if possible
- Silence all cell phones
- Turn off all sources of noise – lobby music system or individual radios
- Take cover behind any large items (desks or furniture) or solid objects for protection from gunfire
- Remain quiet and calm
- Dial 9-1-1 Emergency Services if possible and share key information (location, number of people, information about the active shooter if available)
- Call building Security, if possible
- If you cannot speak, leave the line open and allow the dispatcher to listen

- Place signs on exterior windows (if applicable) to identify to Emergency Responders your location, number of individuals and if anyone is injured
- The shooter(s) may attempt to make threats, pretend to be a victim seeking aid, or falsely identify themselves as a first responder. Use your discretion when opening the door. The safety of those secured in the location is the priority so evaluate the potential risk when opening the door or attempting to rescue others. When in doubt, keep the area secure
- Remain in the secured location unless able to safely evacuate or Emergency Responders arrive

FIGHT

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- Acting as aggressively as possible against them – *be decisive, bold and forceful*
- Throwing items and improvising weapons – such as fire extinguishers or chairs
- Yelling
- Committing to your actions

When Law Enforcement Arrives:

Law enforcement's purpose is to stop the active shooter as soon as possible. Officers will proceed directly to the area in which the last shots were heard.

- Officers usually arrive in teams of four
- Officers may wear regular patrol uniforms or external bulletproof vests, Kevlar helmets and other tactical equipment
- Officers may be armed with rifles, shotguns and handguns
- Officers may use pepper spray or tear gas to control the situation
- Officers may shout commands, and may push individuals to the ground for their safety

How to react when law enforcement arrives:

- Remain calm, follow the directions of law enforcement
- Put down any items in your hands
- Immediately raise your hands and spread fingers. Keep your hands visible at all times
- Avoid making quick movements toward officers such as holding on to them for safety, pointing, screaming and/or yelling
- Do not stop to ask officers for help or direction when evacuating, just proceed in the direction from which officers are entering the premises or as directed
- You may be detained or searched until you can be identified

Information to provide to law enforcement or 911 operators:

- Location of the active shooter
- Specific location of the shooter or direction of incident

- Number of shooters if more than one
- Physical description of the shooter - physical features, clothing, languages spoken
- Is the shooter known by name?
- Number and type of weapons held by shooter
- Number of potential victims at the location

The first officers to arrive at the scene will not stop to help injured persons. Their goal is to end the active shooter by neutralizing or arresting the shooter. Expect rescue teams comprised of additional officers and emergency medical personnel to follow the initial officers. These rescue teams will treat and remove any injured persons. They may also call upon able-bodied individuals to assist in removing the wounded from the premises.

Once you have reached a safe location or an assembly point, you will likely be held in that area by law enforcement until the situation is under control, and all witnesses have been identified and questioned. Do not leave until law enforcement authorities have instructed you to do so.

Preventing and preparing for active shooter situations:

- Be aware of your environment
- Attempt to maintain an accurate roster of employees (names and phone numbers) that are currently working. Know what employees in your area may be traveling, sick or working remotely
- Be aware of indications of workplace violence such as threats and take partnership immediately with: Managers and Human Resources
- Ensure that all employees know how to evacuate the office and know where the evacuation point is
- Ensure employees know the location of the site’s panic button
- Ensure all managers understand the active shooter policy and key components of: Run, Hide and Fight
- Remain calm

Communication

- Immediately following the “all clear” from law enforcement, contact your Manager and SEIAlerts and share:
 - Details of the incident
 - Status of all employees and/or students

Acts of Violence or Crime in Progress

- **DO NOT TAKE UNNECESSARY CHANCES OR PUT YOURSELF IN HARM’S WAY**

Do not interfere with:

- Persons committing the crime/creating the disturbance
- Law enforcement authorities on the scene
- If you are the victim of, are involved in, or witness any on-campus violation of law such as an assault, robbery, theft, domestic violence, arson, hate crime, stalking, etc. that is in progress:
Call 9-1-1 Emergency Services IMMEDIATELY and provide them with the following information:
 - Nature of incident
 - Location of incident
 - Description of person(s) involved (height, weight, clothing, or other physical attributes)
 - Location of person(s) involved
 - If the person(s) left the scene, their direction of travel
 - What time the incident occurred
 - Your name, location, and contact information
- Notify SEIAlerts if safe to do so
Remain where you are, if safe to do so, until Emergency Responders arrive. Secure the area as it may be considered a crime scene

Bomb Threat

Bomb threats are usually received by telephone and generally are made by individuals who want to create an atmosphere of general anxiety or panic. All bomb threats should be taken seriously and assumed to pose a dangerous situation to the SEI site.

- Take all bomb threats seriously
- When a bomb threat is called in, try to keep the caller on the phone. Get as much information from the caller as possible using the Cybersecurity and Infrastructure Security Agency (CISA) Bomb Threat Checklist [**Addendum A**]
- Call, or ask another person to call, **9-1-1 Emergency Services** using a land line phone if possible. Inform the dispatcher of your location and the nature of the problem. Notify SEIAlerts
- Identify any suspicious packages, especially along evacuation routes. Clear any persons from the area if suspicious packages are identified. **Do not touch any suspicious package or device**
- When first responders arrive, advise them of the situation and follow their instructions. Point out suspicious packages to the Emergency Responders
- The facility manager shall work with first responders to determine whether to evacuate the building. If instructed to evacuate the building by first responders, take personal items with you
- Await further instructions from first responders

Purpose

To promote a safe and secure working environment at SEI corporate offices and campuses, while providing guidelines and procedures to follow in the event of a bomb threat.

Response Guidelines

The employee receiving a bomb threat notification should follow the guidelines listed below.

Do	Do Not
<ul style="list-style-type: none">• Remain calm• Utilize the bomb threat checklist• Attempt to get a second person's attention to call 911• Keep the caller on the line• Ask the questions listed on the bomb threat checklist	<ul style="list-style-type: none">• Panic• Assume that it is only a prank• Hang up on the caller• Use cell phones or radios until all clear is given• Evacuate the office without approval from a Senior Employee• Touch or remove suspicious packages or devices

Bomb Threat Checklist

While the caller making the threat is on the phone, the employee receiving the bomb threat notice should be completing the CISA Bomb Threat Checklist [**Addendum A**] and attempting to answer all questions.

Who Can Evacuate the Building

The employee or student receiving the call must notify SEIAlerts and the Senior Employee in the office or campus as soon as possible. If possible, use a second teammate to notify SEIAlerts while the caller is on the line with the individual making the threat.

Only the Campus management or Senior Employee in the office can make the decision to evacuate the building, unless an imminent threat exists or directed by Emergency Responders.

Procedures for Local Leadership

1. Notify 9-1-1 Emergency Services or instruct another employee to do so
2. Notify SEIAlerts immediately
3. Respond to all reports of bomb threats and meet with the reporting person (person who received the threat)
 - Provide the attached CISA Bomb Threat Checklist [**Addendum A**] to the reporting person and assist them with filling it out
 - Keep the reporting person onsite for interviews from law enforcement

- Conduct a threat assessment utilizing the below listed information taken from the Department of Homeland Security “Bomb Threat Guidance”:

Low Risk

Lacks Realism: A threat that poses a minimum risk to the site and public safety. Probable motive is to cause disruption.

- Threat is vague and indirect
- Information contained within the threat is inconsistent, implausible, or lacks detail
- Caller is definitely known and has called numerous times
- The threat was discovered instead of delivered (e.g., a threat written on a wall)

Medium Risk

Increased Level of Realism: Threat that could be carried out, although it may not appear entirely realistic.

- Threat is direct and feasible
- Wording in the threat suggests the perpetrator has given some thought on how the act will be carried out
- May include indications of a possible place and time
- No strong indication the perpetrator has taken preparatory steps, although there may be some indirect reference pointing to that possibility
- Indication the perpetrator has details regarding the availability of components needed to construct a bomb
- Increased specificity to the threat (e.g., “I’m serious!” or “I really mean this!”)

High Risk

Specific and Realistic: Threat appears to pose an immediate and serious danger to the safety of others.

- Threat is direct, specific, and realistic; may include names of possible victims, specific time and locations of device
- Perpetrator provides his/her identity
- Threat suggests concrete steps have been taken toward carrying out the threat
- Perpetrator indicates they have practiced with a weapon or have had the intended victim(s) under surveillance

- Relay results of the threat assessment to SEIAlerts and Emergency Responders

4. Supervisors

- Make constant assessments of the situation
- Take into consideration the totality of the situation:
 - The threat assessment
 - Were suspicious items discovered?
 - If the decision to notify Employees is made, Employees are to be informed of the following information:
 - The threat that was received, and the initial perceived assessment of the threat

- The steps that are being taken to provide proper security
- If an evacuation is ordered, ensure that all persons leave the building(s) being evacuated
- Work with local first responders to ensure an orderly evacuation
 - Coordinate evacuation following the site evacuation plan
 - Restrict access to the building or space once evacuated until the ALL CLEAR is given

Person with a Weapon

When an individual arrives at a facility or campus location threatening to harm others with a weapon, these threats should always be taken seriously. You should call 9-1-1 and report the threat to the SEIAlerts Team at 877-616-7878 when it is safe to do so.

What to Do:

- If possible and without placing yourself or others in harm's way, try to defuse the person's anger so that they can cool down and talk calmly and rationally
- Maintain composure. Trying to help someone calm down cannot be achieved if you become emotional
- Activate the panic button if possible. Panic buttons are located at all SEI sites either at the front desk and/or the Learning Resource Center. Speak with your site leader or Facilities contact for the location of the panic button at your site
- Try to signal for help from a coworker who can contact 9-1-1 Emergency Services
- Listen attentively. Hostile individuals who feel like they have someone's attention are sometimes less likely to act out physically
- Assume an open stance, placing most of your weight on your back foot. This looks non-confrontational and will give you more freedom to react should you be attacked
- Know what to do with your hands. It is better to show your palms to the attacker rather than crossing your arms or making a fist
- Maintain eye contact to help calm the person and keep their attention
- Be courteous and patient until help arrives
- If the person is threatening with a weapon, follow their instructions and stall for time
- Never try to intercept the weapon or act aggressively against the individual. This will escalate the situation and cause potential injury to those directly involved, as well as bystanders

Protests, Demonstrations and Civil Unrest

While SEI respects the freedoms and rights of every individual to engage in lawful expressive activity, SEI will undertake measures to ensure that such activities do not threaten the safety of students, faculty, staff, and visitors, or disrupt operations. Employees and students must comply with SEI policies at all times, including the Employee Handbook, Code of Student Conduct and/or Code of Business Conduct.

Protests and demonstrations are permitted at SEI sites, unless the protest or demonstration:

- Results in physically blocking or obstructing entrance to, exit from, or passage through any site, including, but not limited to, the blockage of pedestrian or vehicular traffic on or off the site
- Results in violation of a building's occupancy limits and/or other applicable laws, regulations, or SEI policies and procedures
- Results in disruption of SEI's operations, including, but not limited to, interference with instruction and administrative operations
- Employs force, violence, or constitutes an immediate threat of force or violence against persons or property
- Is scheduled to take place during the hours when a site is closed

To effectively and safely organize a demonstration at a campus, students must contact the Office of Student Affairs at least 48 hours in advance of the demonstration to determine the time, place, and manner of the demonstration. Upon notifying the Office of Student Affairs of a demonstration at a campus, the Office of Student Affairs will send a communication to all affected students, faculty and staff regarding safety measures that will be implemented during the scheduled protest or demonstration.

What to Do:

If a protest or demonstration is no longer considered lawful activity and endangers public safety, you should:

- When it is safe to do so, call 9-1-1 Emergency Services
- Immediately notify SEIAlerts
- Be prepared to provide as much information as possible, including:
 - What is happening
 - Location, including building address
 - Number of people at location and if there are any injured persons
 - Names of individuals engaged in unlawful activity, if known, and any other information requested

If necessary, SEI will cooperate with law enforcement to restore public safety in response to any protest or demonstration that involves unlawful activity. Upon consultation with the SEIAlerts Team and law enforcement, the site leader may close a site until the unlawful activity has ceased and the SEIAlerts Team determines site operations can resume.

Suspicious Package

- If already handling a package that looks suspicious (see The *USPS Suspicious Package Bulletin* in **Addendum B** for what to look for) place it on a stable surface and do not handle it or move it further. Call 9-1-1 Emergency Services using a landline phone. Inform the dispatcher of your location and the nature of the problem. Notify SEIAlerts
- Alert others in the area about the suspicious package. Do not use cell phones or two-way radios near the package

- Leave the area, close any doors, and prevent others from entering the area as you leave
- If possible, create a list of persons who were in the area when this suspicious package arrived and persons who may have handled this package or letter. Give the list to first responders
- Those who have handled the package should wash their hands and arms with soap and water for at least 15 minutes

Suspicious Package Indicators

Reference the United States Postal Service Suspicious Mail or Packages Alert in **Addendum B**

- Excessive postage
- Misspelled common words
- No return address or strange return address
- Unusual addressing, such as not being addressed to a specific person or the use of incorrect titles or titles with no name
- Marked with restrictions, such as “Personal,” “Confidential,” or “Do not X-ray”
- Powdery substance in the package or envelope
- Oily stains
- Strange odors
- Excessive packaging materials such as tape or string
- Lopsided or uneven envelope
- Ticking sound
- Protruding wires or exposed aluminum foil

Suspicious Person

- Ensure your safety. Consider asking a coworker to accompany you. If you are uncomfortable approaching a stranger, notify a supervisor. Do not physically confront the person
- Ask “Can I help you?” or “Who are you looking for?” and provide assistance if possible
- If the person does not have a legitimate reason to be there, firmly but politely direct them to the main lobby to check in
- Do not grant the person access to a locked building or secured office area
- Contact **Facilities** and, if needed, call **9-1-1 Emergency Services** if the person refuses to leave
- Provide as much detailed information as you can. Stay on the line with the dispatcher
 - **Do not** lock exterior doors. Always leave a way for the person to escape
- Notify others of the incident so they are prepared to take additional precautions if needed

Site Evacuations and Emergencies

Elevator Malfunction

Report any elevator malfunctions to your Site Facilities representative.

In the event you become trapped in an elevator:

- Push the “stop” button to activate the elevator’s alarm system
- **Do not** attempt to force the elevator doors open
- Call for help by using the elevator’s communication intercom/phone system, follow their instructions. If the intercom doesn’t work, use your personal cell phone to contact 9-1-1 Emergency Services
- Wait for trained responders to arrive on the scene
- Remain calm. Reassure others that help is on the way
- **Never** attempt to self-exit an elevator that is stuck between floors. The elevator could automatically reset itself and start moving

Evacuation and Emergency Preparedness

Be informed

- Know the emergency plan in your department
- Inquire about the emergency plan for family members’ work and school
- Go do <http://www.ready.gov/> for more preparedness guidance
- Check settings on your cell phone to ensure emergency alerts are given permission

Emergencies can come without warning – natural disasters, human caused events, deliberate or accidental. The information included in this guide is intended to cover most emergency situations but is not all-inclusive. No matter what the incident, THINK before you ACT, then act swiftly to minimize your exposure to danger.

Explosion

An explosion is caused by a rapid expansion of gas from chemical reactions of incendiary devices. Signs of an explosion may be a very loud noise or series of noises and vibrations, fire, heat or smoke, falling glass or debris, or building damage.

If an Explosion occurs:

- Get out of the building as quickly and calmly as possible
- **Dial 9-1-1** when safe to do so
- If your building has a fire alarm system, activate it as you exit
- If you are outside, stay outside. Move quickly to an open area away from buildings, trees, power lines and roadways

- If items are falling off bookshelves or the ceiling, or any other falling debris, get under a sturdy table or desk
- If there is a fire, stay low to the floor and exit the building as quickly as possible
- If you are trapped in debris, tap on a pipe or wall so that rescuers can hear where you are
- Assist others in exiting the building and move to designated evacuation areas. Keep streets and walkways clear for emergency vehicles and crews. Use handrails in stairwells; stay to the right
- Untrained persons should not attempt to rescue people who are inside a collapsed building. Wait for emergency personnel to arrive
- **DO NOT USE ELEVATORS**
- Wait for and follow instructions from emergency personnel

Fire Emergency

Evacuate when:

- A fire and/or life safety emergency occurs,
 - The fire alarm activates (audible and/or visual), Do not assume it is a drill
 - Notified to do so by Emergency Response Personnel, Property Management, or your Supervisor/Manager
 - Be aware of all exits from your area and throughout the building. Know the routes to your designated evacuation assembly area
 - If a fire is confirmed, activate the fire alarm pull box. Call or designate someone to call 9-1-1 Emergency Services to inform them of the nature of the problem and the location
 - When the fire alarm activates or you are told to leave, keep calm, walk quickly to your nearest, safe, marked exit. Alert those around you and ask any visitors to accompany you.
- Do not run
- Know your closest evacuation routes. Know the nearest exit from your current location as well as an alternate exit if that route/exit is blocked or unsafe
 - Leave personal items behind and move to the nearest exit. Do not move away from an exit to recover property
 - If an exit does not appear to be safe, choose a different exit
 - Check any closed doors for heat before opening. Place your hand on the door. If you can feel heat, do not open the door
- **DO NOT USE ELEVATORS**
 - Assist persons with disabilities, access or functional needs if you are willing and able
 - If safe to do so, get, or designate someone to get, the closest fire extinguisher on the way out of the building
 - Close, but do not lock doors as you leave
 - Notify Emergency Personnel if you suspect someone may be trapped in the building
 - Once outside, move to your designated evacuation assembly area. Keep streets and walkways clear for emergency vehicles and personnel

- Check in with your manager or site leader at the assembly area
- Immediately notify Emergency Responders if someone is unaccounted for
- Follow instructions given by Emergency Personnel
- DO NOT re-enter or return to an evacuated building until an ALL-CLEAR message is given and you are directed to do so

If Caught in Smoke:

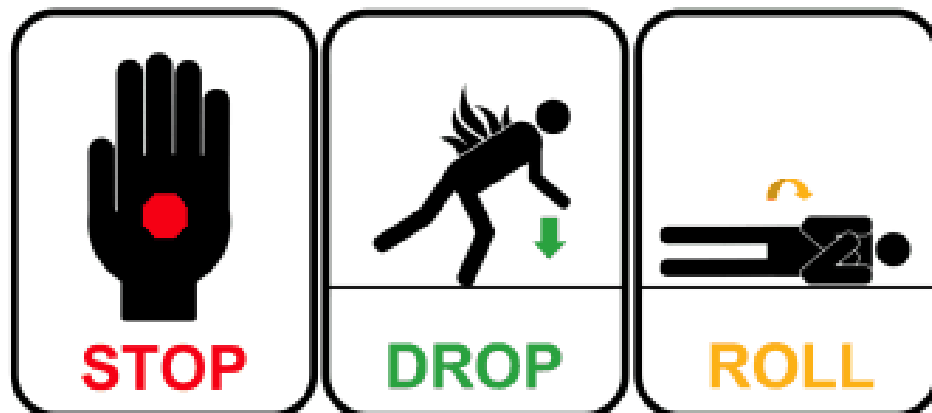
- Drop to hands and knees and crawl towards the nearest exit
- Stay low, smoke will rise to ceiling level first
- Hold your breath as much as possible; breathe through your nose and use a filter such as a shirt, towel or handkerchief

If Trapped in a Room:

- Close as many doors as possible between you and the fire
- Wet and place cloth material around or under the door to help prevent smoke from entering the room
- If the room has an outside window, be prepared to signal to someone outside. Do not break the window but it may be cracked to allow for fresh air
- Call 9-1-1 to alert Emergency Services of your location

Clothing on Fire (Stop, Drop & Roll):

- Direct or assist a person to roll around on the floor to smother the flames
- Call 9-1-1 Emergency Services. Obtain medical attention
- Report incident to supervisor



Proper Use of Fire Extinguishers:

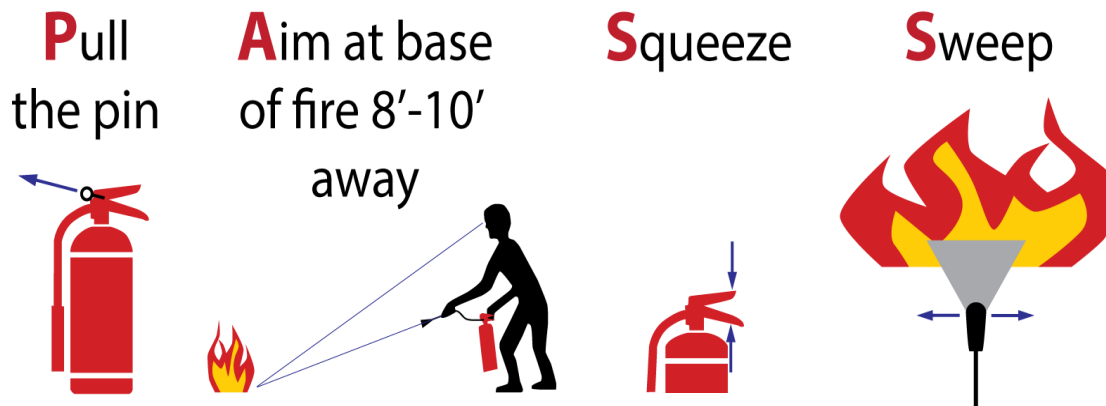
Use of a fire extinguisher is only advised on small fires or when needed to evacuate a building. Employees and students should never attempt to remain in a building and attempt to extinguish a fire instead of evacuating. Evacuating the building is always the preferred option. If you are not comfortable with the process of extinguishing a fire, leave the area and immediately close all doors behind you as you exit.

Extinguish the fire using the appropriate extinguisher for the type of fire being fought. Check the label on the extinguisher for identification of the classification for which the extinguisher is approved.

If a fire extinguisher has been discharged, notify Facilities for proper clean up and replacement.

[P.A.S.S.] – To Use a Fire Extinguisher Correctly

- **P** = **Pull** the pin on the fire extinguisher to release the handle
- **A** = **Aim** the extinguisher nozzle at the base of the fire
- **S** = **Squeeze** or press the handle
- **S** = **Sweep** from side to side until the fire appears to be out. Watch for signs of reignition. If the fire is not extinguished or doesn't appear to be getting smaller, evacuate the area



Persons with Disabilities:

Many SEI buildings have designated locations for disabled persons to wait for emergency rescue assistance. Please consult with your site leader to determine such a location. The site leader should, in consultation with Student Disability and Accessibility Support and Employee Relations, maintain a list of all self-identified disabled individuals who would require assistance in an evacuation.

What to Do:

If immediate evacuation is necessary, be aware of the following considerations:

- Wheelchairs have movable parts; some are not designed to withstand stress or lifting and may be dangerous to you or the occupant

- In a life-threatening emergency, it may be necessary to remove an individual from the wheelchair. Lifting a person with minimal ability to move may be dangerous
- Wheelchairs should not be used to descend stairwells if at all avoidable
- Non-ambulatory persons may have respiratory conditions. Remove them from smoke or fumes immediately and determine their needs and preferences. Persons with electrical respirators should get priority assistance
- **Always consult with the person in the wheelchair regarding how best to assist them**

Visually Impaired Persons:

Most visually impaired persons will be familiar with their immediate work area. In an emergency, describe the nature of the emergency and offer to act as a “sighted guide.” Offer your elbow and escort them to a safe place. As you walk, describe where you are and advise of any obstacles. When you have reached safety, orient the person as to where you are and ask if any further assistance is needed.

Deaf or hard of hearing :

Because persons with impaired hearing may not perceive emergency alarms, an alternative warning technique is required.

Two suggested methods of warning:

- Write a note describing the emergency and nearest evacuation route (“FIRE! GO OUT REAR DOOR TO THE RIGHT AND DOWN, NOW!”)
- Turn the light switch off and on to gain attention, and then indicate through gestures what is happening and what to do

Persons with Service Animals:

“Service Animal” means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including physical, sensory, psychiatric, intellectual or other mental disability.

When assisting with the evacuation of an individual with a service animal:

- Always ask the person how you can help before beginning any assistance. Even though it may be important to evacuate quickly, respect their independence to the extent possible. Ask if they have limitations or problems that may affect their safety
- A service animal is not a pet. Do not touch or give the animal food or treats without the permission of the owner. The service animal is working to assist their owner and should not be interfered with
- When a dog is wearing its harness, it is on duty. In the event you are asked to take the dog while assisting the individual, hold the leash and not the harness
- Plan to evacuate the animal with its owner. **Do not separate them**

Hazardous Materials Incident

Personal Exposures/Contamination:

- Remove exposed/contaminated individual(s) from area, unless it is unsafe due to medical condition of victim(s), or potential hazards to rescuer(s)
- Notify 9-1-1 Emergency Services – relay information on the type of chemical/hazard the victim was exposed to, if known
- Prevent anyone from entering the area unless properly trained in order to limit exposure
- Use nearest emergency eyewash/sink/shower to flush contamination from eyes/skin
- Remove any contaminated clothing and place in a trash bag
- Administer first aid as appropriate
- Standby to provide information or assistance to Emergency Personnel in cases where they are dispatched

Spill Contamination of Equipment/Facilities:

Stop the Spill – Warn Others – Isolate the Area – Minimize Exposure

- Avoid spreading contamination by restricting access to the equipment/area only to individuals who are properly trained to deal with the type of hazard which exists (e.g., radioactive, corrosive, flammable, and biological)
- Notify Facilities. Facilities contacts are found in **Addendum C**
- If there are signs of danger or adverse reactions, evacuate the area completely and notify 9-1-1 Emergency Services
- Evacuate the building and report to designated evacuation assembly area where employees may be checked for contamination, if deemed appropriate, or directed by Emergency Personnel
- Stand-by to provide information/assistance to Emergency Responders to alert them to the type and extent of the spill or release
- Await instructions from Facilities/Property Management or Emergency Personnel

Secure in Place – Police Response

A Secure-In-Place notification may be issued when there is a potential threat to the area near a corporate office or campus. When notified to Secure-In-Place by Emergency Personnel, initiate action immediately. Take all alerts seriously. You will be safest by placing a locked door or other barricade between you and the associated violence or danger.

How do I Secure-In-Place?

- Remain calm
- If there are other employees, students, contractors, or visitors with you or in the vicinity, tell them to go to the closest office/building
- Lock exterior doors and activate the burglary alarm if possible
- Find an interior room away from windows or doors

- Turn off lights, silence phones, and draw blinds. Limit calls to emergency calls
- Move/use furniture to provide added protection
- Follow instructions from Emergency Personnel
- DO NOT leave until an all-clear message is received from Emergency Personnel
- If fire alarm sounds, evacuate to designated assembly area as normal

What if I am outside?

- If you are outside during a Secure-In-Place emergency, you should seek shelter in a nearby building, if safe to do so
- If you are unable to get inside a building, seek nearby shelter, (e.g., large trees, walls, cars in a parking lot) or get away from the danger area
- Follow instructions from Emergency Personnel
- Stay sheltered until an all-clear message is received

Shelter in Place – Hazardous Materials

Shelter-In-Place simply means seeking immediate shelter inside a building. This action may be taken during a release of toxic chemicals, biological or radioactive materials to the outside air as a means to prevent the entry of those materials into the building. Shelter-in-Place is generally in response to current conditions making evacuation of the location more unsafe than remaining in place and securing.

Immediate Shelter-In-Place:

- When the release is nearby and the need to seek shelter is immediate
- Stay inside a building
- If outside, enter nearest building
- Request that any visitors remain in the building as opening doors could allow contaminants into the building
- Place signs on entrances that a shelter-in-place is in effect and there is no entry or exit
- Move to an interior room on the highest floor of the facility away from any windows or doors
- Remain in place until advised by emergency personnel that it is safe to leave

Additional Procedures:

- Move to floors above ground level (if available). Shelter-In-Place in an interior room without windows or with the least number of windows

- Shut and lock all windows. Shut exterior and interior doors. Limit use of telephones to emergency calls only
- Do not use elevators. Movement of elevators pumps significant amounts of air in and out of the building
- Contact Facilities to shut down HVAC systems

All-Clear:

- Facilities or Emergency Responders will advise of the all-clear
- Open doors/windows
- Return ventilation systems to normal operations

Utility Outage

Major Utility Failure

- Notify Facilities for any power outage
- Remain calm
- Follow directions from your Supervisor/Manager
- **If evacuation is directed by your Supervisor/Manager or Emergency Personnel, follow their directions**

Electrical

- Save any computer files, if possible, and shut down computer to preserve battery power
- Unplug any equipment not connected to a surge protector to protect from surge when power is restored
- If the power outage appears localized to not include the whole building, notify Facilities

Water

- If water appears unclean, do not use and notify Facilities
- If there is no water, notify Facilities

Utility Problems

Call Facilities

General action guide:

- Gas Leak – Vacate area
- Ventilation – If smoke or strong burning odors occur, evacuate immediately
- Elevator Failure – Push button on elevator intercom. Describe the problem. Remain calm until help arrives

- Plumbing/Flooding – If personal safety allows, shut off electrical equipment and evacuate area
- Electrical Failure – Call Facilities

Do Not re-enter buildings unless given the ALL CLEAR notice that it is safe.

Weather Emergencies/Natural Disasters

Earthquakes

If Inside:

- DROP down to the floor. Stay away from windows or anything that could fall
- Take COVER under a sturdy desk, table, or other furniture. If that is not possible or you are in an open area, seek cover against an interior wall and protect your head and neck with your arms. Avoid danger spots near windows, hanging objects, mirrors, or tall furniture
- If you take cover under a sturdy piece of furniture, HOLD on to it and be prepared to move with it. Hold the position until the ground stops shaking, and it is safe to move



- Do not evacuate unless directed by Emergency Personnel
- Do not use elevators
- Follow directions of Emergency Personnel

If in an Elevator:

- If power fails, elevators will stop, and lights will go off
- Do not try to pry open elevator doors to exit
- Utilize elevator call button/emergency phone or your cell phone to make notification that you're stuck
- Be patient. Emergency Personnel will rescue you as soon as possible

If Outside:

- Move to a clear area if it is safe to do so. Avoid overhead potential falling hazards
- Drop and cover in an open area. Protect your head and neck
- Follow directions of Emergency Personnel

If in a Vehicle:

- Pull over and stop in a clear area. Avoid overpasses, powerlines, and structural hazards. Remain inside your vehicle

After the Earthquake:**If Inside a Building:**

- Expect aftershocks over the next hours or days
- Check yourself and others for injuries. Report any injuries to your supervisor/manager or Emergency Personnel
- Assess your surroundings, check for damage and hazardous conditions. Report them to your supervisor/manager or Emergency Personnel
- Phone systems may be severely impacted. Limit phone use to emergency calls only
- DO NOT EVACUATE AUTOMATICALLY. Outdoor hazards may be greater than indoor hazards
- If asked to evacuate to your assembly areas, move swiftly. Grab keys, personal items, and emergency supplies only if convenient and safe to do so
- Follow the directions of Emergency Responders
- Do not re-enter the building until told it is safe

If Outdoors:

- Stay clear of buildings, trees, power lines, or other falling hazards
- Move to your evacuation assembly area. Check in with your manager
- Follow directions of Emergency Responders

When to go Home:

In the event of a major earthquake, be prepared to stay on site. You should not try to get home until emergency personnel say it is safe, the streets are cleared for travel, and most emergency conditions have been stabilized.

Flooding

- If an evacuation is required, please refer to “Evacuation” information for guidance. If you are instructed to leave the office, please remember these tips:
 - In the event of an injury or life-threatening situation, contact 9-1-1 Emergency Services immediately and notify your manager and SEIAlerts

- If the power goes out, please see “Utility Outage” information for guidance
- Wait for guidance from management or local authorities
- Stop using all electrical equipment
- Do not attempt walk across moving water. Six inches of moving water can make you fall. If you must walk in water, walk where the water is not moving. Carefully check the firmness of the ground and depth of water in front of you
- Do not drive into flooded areas. A foot of moving water can sweep away a vehicle. If floodwaters rise around your car, abandon the car and move to higher ground if you can do so safely. You and the vehicle can be swept away quickly

Hurricanes & Tropical Storms

Fortunately, tropical storms and hurricanes are known about well in advance of their impact due to the ability to detect their development and utilize advanced prediction models to advise the public of their potential path. Tropical Storms and Hurricanes will have extended periods of heavy rain, lightning, and extreme wind over a widespread area, can spawn tornadoes, and can create flood conditions due to both heavy rain and/or storm surge. Follow emergency response procedures found in the sections for severe thunderstorms, tornadoes and flooding for guidance on Tropical Storms and Hurricanes.

SEI will monitor for storms that may have an impact and close Campuses or Corporate locations as necessary. Personal precautions should be taken if located in the impacted area by listening to weather reporting, news and local authorities for updated information and following any mandated evacuations. Prepare basic emergency supplies prior to the storm in case you are impacted by the storm or need to evacuate quickly.

Severe Thunderstorm/Lightning

- Severe thunderstorm/lightning can occur without notice or warning and can create dangerous situations
- If outdoors, return indoors at the first instance of lightning or thunder. If unable to return indoors, shelter away from tall structures such as trees or utility poles and away from any metal objects or structures
- Stay indoors and do not go outside unless absolutely necessary
- Avoid using electrical appliances and landline telephones
- Stay away from open doors and windows
- Save all work and turn off computers (if possible). Power surges from lightning may damage them

Tornado

- In the event of a tornado WATCH – be prepared to move to the shelter-in-place location

- In the event of a tornado WARNING – a tornado has been spotted in the area or conditions are highly favorable for a tornado to develop
- Tornado warnings may come across cell phones as an emergency alert
- Stay indoors and away from windows and glass doors
- Close all interior doors. Do not open windows. Keep blinds closed
- Go to a pre-designated shelter area such as a basement or storm cellar
- If there is no basement or shelter – go to the center of a small interior room, interior closet or interior hallway on the lowest possible level of the building away from any windows, doors or exterior walls
- In a high-rise building, go to a small interior room or interior hallway on the lowest floor possible
- Lie on the floor under a table or other sturdy furniture and use your arms to protect your head and neck
- Do not use elevators
- Avoid parking areas
- Avoid electrical service panels or devices, including computers. Use telephones for emergencies only
- Help employees and students that may need special assistance if safe to do so
- In the event of an injury or life-threatening situation, contact 9-1-1 Emergency Services immediately and notify your manager and SEIAlerts

Following a Storm:

- Stay away from downed power lines. Avoid wet nonpaved areas and flooded areas as electrical current from downed lines can travel through saturated earth and standing water
- Do not drive through flood water. Do not try to cross moving flood water as very little depth is needed to knock a person off their feet or sweep away a vehicle
- Leave an area immediately if you smell a gas leak or other chemical vapors
- Report injuries to 9-1-1 immediately. Attempt to help those who have been injured and provide first aid, if trained, if it is safe to do so, and will not place yourself or others at further risk
- Do not move seriously injured persons unless they are in immediate danger
- Do not enter damaged buildings or return to your building unless given the all-clear by first responders that it has been determined as safe to do so
- Report Campus/Office damage by contacting the site's SEI Facilities contact

Winter Storms and Extreme Cold

- Be prepared by listening to local news and weather reports for impending storm notifications. SEI will notify staff and students of any closings or delays
- Walk carefully on snowy or icy walkways
- If the power goes out, please see “Utility Outage” information for guidance

- In the event of an injury or life-threatening situation, contact 9-1-1 Emergency Services immediately and notify SEIAlerts

Monitoring of Off-Campus Locations

Currently, Strayer University does not maintain any off-campus housing facilities or monitor reports of criminal activity at off-campus student organization facilities or any other off-campus facilities. Strayer University does, however, coordinate with local police departments to monitor crime in the neighborhoods immediately surrounding local campuses and off-campus facilities.

Campus Security Policies

Alcohol and Drug Policies

Drug-Free Policy

The possession, use, or distribution of alcohol and illicit drugs by members of the Strayer University community on any campus facility during class, study, or work periods is incompatible with the goals of the University. No employee or student should report to work or class while under the influence of alcohol or illegal drugs. Violators of these rules are subject to evaluation/treatment for a substance use disorder, or to disciplinary action as set forth in the Student Handbook, up to and including suspension or expulsion from the University.

Alcohol Policy

The possession, consumption, or sale of alcohol on campus or at University-sponsored activities is prohibited, unless specifically sanctioned by the University and allowed by state and local alcoholic beverage regulations. The use of alcoholic beverages in the following instances must be approved by the President or his or her designee: (1) on campus and at functions sponsored by, or primarily for, students; and (2) at off-campus student functions sponsored by recognized student organizations.

Non-alcoholic beverages and food items must be available at the same place as the alcoholic beverages and readily accessible as long as alcoholic beverages are available. Advertisements for social functions may not describe the availability of alcohol as a promotional tool nor promote consumption of alcohol by minors.

All persons must have proof of age at any activity involving the consumption of alcoholic beverages. If alcoholic beverages are served, the sponsoring organization must implement precautionary measures to ensure that alcoholic beverages are not accessible or served to persons under the legal drinking age or to persons who appear to be intoxicated.

Individuals involved in the illegal use or distribution of alcohol are subject to arrest and University disciplinary action.

Drug Policy

Strayer University prohibits the possession, use, or distribution of illegal drugs on University property. Possession, sale, use, or distribution of controlled substances, including marijuana, is a violation of federal and state laws and University policy. Students and employees who violate state or federal drug laws will be referred by Strayer University to the appropriate authorities for criminal prosecution, and, if convicted, may be subject to suspension, termination, or expulsion from the University.

MDS @ Strayer University:

Students are expected to:

- use the MDS resources in a manner that is considerate to others
- use the MDS resources for MDS purposes, unless otherwise expressly permitted
- not wilfully damage or remove property belonging to members of the MDS community
- not participate in any learning activity while under the influence of alcohol or other drugs
- not use, possess or supply any prohibited drug, substance or weapon on MDS premises or while participating in learning activities or representing MDS in social or cultural activities
- not engage in fraudulent or corrupt conduct
- safeguard their own wellbeing by observing all workplace health and safety procedures
- obey all reasonable instructions by MDS staff

Legal Sanctions for Unlawful Possession of Alcohol and Drugs

Drug-Free Policy. The possession, use, or distribution of alcohol and illicit drugs by members of the Strayer University community on any campus facility during class, study, or work periods is incompatible with the goals of the University. No employee or student should report to work or class while under the influence of alcohol or illegal drugs. Violators of these rules are subject to evaluation/treatment for a substance use disorder, or to disciplinary action as set forth in the Student Handbook, up to and including suspension or expulsion from the University. Strayer University employees are also subject to the “Drug-Free Workplace” policies set forth in the Employee Handbook.

Alcohol Policy. The possession, consumption, or sale of alcohol on campus or at University-sponsored activities is prohibited, unless specifically sanctioned by the University and allowed by state and local alcoholic beverage regulations. The use of alcoholic beverages in the following instances must be approved by the President or his or her designee: (1) on campus and at functions sponsored by, or primarily for, students; and (2) at off-campus student functions sponsored by recognized student organizations.

Non-alcoholic beverages and food items must be available at the same place as the alcoholic beverages and readily accessible as long as alcoholic beverages are available. Advertisements for social functions may not describe the availability of alcohol as a promotional tool nor promote consumption of alcohol by minors.

All persons must have proof of age at any activity involving the consumption of alcoholic beverages. If alcoholic beverages are served, the sponsoring organization must implement precautionary measures to ensure that alcoholic beverages are not accessible or served to persons under the legal drinking age or to persons who appear to be

intoxicated.

Individuals involved in the illegal use or distribution of alcohol are subject to arrest and University disciplinary action.

Drugs. Strayer prohibits the possession, use, sale, and distribution of illegal drugs on University property. Possession, sale, use, and distribution of controlled substances, including marijuana, is a violation of federal and state laws and University policy. Students and employees who violate state or federal drug laws will be referred by Strayer University to the appropriate authorities for criminal prosecution, and, if convicted, may be subject to suspension, termination of employment, or expulsion from the University.

Legal Sanctions for Unlawful Possession of Alcohol and Drugs

In addition to violating University policy, unlawful possession of alcohol and drugs may violate federal and state laws. Students and employees entering University property under the influence of alcohol or drugs will be referred to treatment and/or reported to local authorities. All other persons will be reported to local authorities immediately. The following summary provides information on some of the potential legal penalties for drug and alcohol violations:

a. Alcohol Violations

The legal drinking age in the United States is 21 in all 50 states and the District of Columbia. Persons possessing or consuming alcohol under the legal drinking age may face fines or jail time. Many states impose severe penalties for persons using false identification to purchase or consume alcohol.

Driving while under the influence of alcohol is a serious offense. In addition to restrictions on blood alcohol content for drivers above the legal drinking age, many states also have strict “zero tolerance” laws prohibiting driving under the influence of any amount of alcohol if the driver is under the age of 21.

Specific information on legal penalties for alcohol violations in the states in which the University has physical campuses can be located at the following websites:

National

National Highway Traffic Safety Administration
<https://www.nhtsa.gov/risky-driving/drunken-driving>

Alabama

Alabama Alcoholic Beverage Control Board
<http://alabcboard.gov/>

Arkansas

Arkansas Alcoholic Beverage Control Division
<http://www.dfa.arkansas.gov/offices/abc/Pages/default.aspx>

Delaware

State of Delaware Division of Alcohol & Tobacco Enforcement
<http://date.delaware.gov/>

District of Columbia

District of Columbia Alcoholic Beverage Regulation Administration

<http://abra.dc.gov>

Florida

Florida Department of Business and Professional Regulation

<http://www.myfloridalicense.com/DBPR/alcoholic-beverages-and-tobacco/>

Georgia

Georgia Department of Revenue (Alcohol and Tobacco Division)

<https://dor.georgia.gov/alcohol-tobacco>

Louisiana

Louisiana Office of Alcohol and Tobacco Control

<https://atc.louisiana.gov>

Maryland

Comptroller of Maryland Motor Fuel, Alcohol and Tobacco Tax (“MATT”) Regulatory Division

http://taxes.marylandtaxes.com/Business_Taxes/Business_Tax_Types/Alcohol_Tax/

Mississippi

Mississippi Department of Revenue, Alcoholic Beverage Control

<http://www.dor.ms.gov/ABC/Pages/default.aspx>

New Jersey

New Jersey Division of Alcoholic Beverage Control

<http://www.nj.gov/oag/abc/index.html>

North Carolina

North Carolina ABC Commission

<http://abc.nc.gov/>

Oklahoma

Oklahoma ABLE Commission

<https://www.ok.gov/able/>

Pennsylvania

Pennsylvania State Police - Bureau of Liquor Control Enforcement

<http://www.psp.pa.gov/LCE/Pages/default.aspx>

South Carolina

South Carolina Department of Alcohol and Other Drug Abuse Services

<http://www.daodas.state.sc.us/>

Tennessee

Tennessee Alcoholic Beverage Commission

<https://tn.gov/abc/>

Utah

Utah Department of Alcoholic Beverage Control

<https://abc.utah.gov/>

Virginia

Virginia Department of Alcoholic Beverage Control
<https://www.abc.virginia.gov/>

West Virginia

West Virginia Alcohol Beverage Control Administration
<http://www.abca.wv.gov/enforcement/Pages/default.aspx>

b. Drug Violations

Possession of any controlled substance, including drugs such as marijuana, cocaine, LSD, and ecstasy, as well as unauthorized prescription medications, drug paraphernalia, and materials used to manufacture or distribute illegal drugs, can result in serious penalties under federal and state laws, including imprisonment and large fines. Penalties increase sharply if the conviction involves possession, distribution, or the manufacture of controlled substances while on the grounds of a school or college.

In addition, students convicted of possessing or selling illegal drugs (not including alcohol and tobacco) may be ineligible to participate in federal student loan programs offered by the U.S. Department of Education. Additional information on penalties for violating controlled substance laws can be found at the website for the Drug Enforcement Administration, located at the following link: <http://www.justice.gov/dea/agency/penalties.htm>.

3. Health Risks of Alcohol and Drug Use

Health risks associated with use of alcohol and illicit drugs include physical and psychological addiction; permanent damage to vital organs, such as the brain and liver; complications during pregnancy; loss of motor coordination; psychological and mood disorders; and increased risk of several types of cancers.

For additional information on alcohol- and drug-related health risks, please visit www.factsontap.org, www.drugfree.org and www.whitehousedrugpolicy.gov.

4. Treatment Resources for Alcohol and Drug Addiction

Students or employees who need assistance in overcoming alcohol- or drug-related problems are encouraged to contact the substance abuse organizations listed below or in the additional resource listing in Part V of this report.

Substance Abuse & Mental Health Services Association

1-800-662-HELP (4357)

www.samhsa.gov

SAMHSA is the Federal agency charged with improving the quality and availability of prevention, treatment, and rehabilitative services in order to reduce illness, death, disability, and cost to society resulting from substance abuse and mental illnesses. The SAMHSA Web site has a treatment facility locator searchable by type of treatment, form of treatment, and forms of payment accepted.

Alcoholics Anonymous

www.aa.org

Alcoholics Anonymous is worldwide with meetings in almost every community. Contact a nearby central office, intergroup, or answering service to find specific locations. Telephone numbers for Alcoholics Anonymous are often

listed in local telephone directories. Outside of the United States and Canada, contact the International General Services Office.

ALABAMA

Birmingham Intergroup

242 W. Valley Ave. Suite 211 Homewood, AL 35209 Phone: (205) 290-0060 Email: birminghamaa@gmail.com
<http://birminghamaa.org/contact.php>

Huntsville / Decatur Intergroup

3322 Memorial Parkway SW, Building 600, Suite 603, Huntsville, AL 35801 (256) 885-0323
<http://aahuntsvilleal.com/>

Montgomery Area Intergroup

828 Forest Avenue, Suite A, Montgomery, AL 36106
Phone: (334) 264-4122 Email: intergroup@centralalaa.org <https://www.centralalaa.org/unity/intergroup/>

Mobile Eastern Shore Area A.A. Intergroup

600 Bel Air Blvd Suite 224, Mobile, AL
Phone: (251) 479-9994
<http://www.mobileaa.org/>

ARKANSAS

Arkansas Central Office of Alcoholics Anonymous

7509 Cantrell Road Suite 106 Little Rock, AR 72207 Phone: (501) 664-7303
<http://www.arkansascentraloffice.org/>

Central Arkansas ASC

Public Relations Committee c/o Central Arkansas ASC PO Box 165205 Little Rock, AR 72216
Phone: (501) 373-8683 Email: webservant@caasc.org
<http://www.caasc.org/>

DELAWARE

Northern Delaware Intergroup

21B Trolley Square, Wilmington, DE 19806 Phone: (302) 655-5999 Hot Line: (302) 655-5113
E-Mail: mainoffice@ndiaa.org <http://www.ndiaa.org>

DISTRICT OF COLUMBIA

Washington Area Intergroup Association (Includes Prince George's & Montgomery County, MD)

4530 Connecticut Ave, NW, Ste 111 Washington, DC 20008
Phone: (202) 966-9115 TDD <https://aa-dc.org>

FLORIDA

Broward County A.A. Intergroup

3317 NW 10th Terrace, Suite 404, Ft. Lauderdale, FL 33309 Hotline: (954) 462-0265 or (954) 462-7202
Email: help@aabroward.org www.aabroward.org

Northeast Florida Intergroup

3128 Beach Blvd. Jacksonville, FL 32207 Phone: (904) 399-8535

Email: neflintergroup@gmail.com <https://neflaa.org/>

Central Florida Intergroup Service (Orlando Area)

283 Live Oaks Blvd. Bldg 6 Casselberry, FL 32707

Hotline: (407) 260-5822 or (407) 260-5408

Email: cfi@embarqmail.com www.cflintergroup.org

Palm Beach County Intergroup Association

1371 Okeechobee Road West Palm Beach, FL 33401 Hotline: (561)655-5700 Email:

pbciaa@bellsouth.net www.aa-palmbeachcounty.org

Tampa, Tri-County Alcoholics Anonymous Intergroup Tampa Tri-County Central Office,
Inc. 8019 N. Himes Ave, Suite 104 Tampa, FL 33614 Phone (English): (813) 933-9123 Phone
(Español): (813) 842-8444 or (813) 408-9519 Email: aainfo@aatampa-area.org
<http://www.aatampa-area.org>

GEORGIA

Georgia Alcoholics Anonymous Intergroup

Central Office 270 Peachtree Street, NW, Suite 1060 Atlanta, GA 30303 Hotline: (404) 525-3178

<http://www.atlantaaa.org>

Savannah Intergroup Association, Inc.

6205 Abercorn Street, Suite 110, Savannah, GA Hotline: (912) 356-3688

Email: sig.office@savannahaa.com www.savannahaa.com

12th District Central Office

113 Camilla Avenue, Martinez, GA 30907 Phone: (706) 860-8331

Email: 12thdistrictcentraloffice@comcast.net

<http://www.augustaaa.org>

District 7 Zone A Alcoholics Anonymous

PO Box 7325 Macon, GA 31209 Phone: (478) 745-2588 Email: gssa@aageorgia.org

<https://www.aageorgia.org/district-7.html>

Columbus District 6 Alcoholics Anonymous

PO Box 7325 Macon, GA 31209 Phone: (478) 745-2588 Email: gssa@aageorgia.org

<https://www.aageorgia.org/6-driving.html>

District 10, Zone B Alcoholics Anonymous

PO Box 7325 Macon, GA 31209 Phone: (478) 745-2588 Email: gsaa@aageorgia.org

<https://www.aageorgia.org/10b-meetings.html>

District 13, Zone F Alcoholics Anonymous

PO Box 7325 Macon, GA 31209 Phone: (578) 745-2588 Email: gsaa@aageorgia.org

<https://www.aageorgia.org/13f-meetings.html>

LOUISIANA

Alcoholics Anonymous New Orleans

Central Office, 638 Papworth Ave., Metairie, LA 70005

Phone: (504) 838-3399 <https://aaneworleans.org>

MARYLAND

Maryland Alcoholics Anonymous Intergroup

Annapolis Area Intergroup Inc. 169 Duke of Gloucester St. Annapolis, MD 21401
Phone: (410) 268-5441 <http://www.annapolisareaintergroup.org>

Baltimore Intergroup Council of A.A.

8635 Loch Raven Blvd, Suite 4 Baltimore, MD 21286
Phone: (410) 663-1922 Email: intergroup@baltimoreaa.org <http://www.baltimoreaa.org>

MISSISSIPPI**Mid-Mississippi Intergroup**

4526 Office Park Dr. Suite 3, Jackson, MS 39206
Phone: (601) 982-0081 Email: midmissintergroup@gmail.com <http://www.midmissintergroup.org/>

NEW JERSEY**South Jersey Intergroup**

5090 Central Highway, Suite #3 Pennsauken, NJ 08002 Phone: (856)486-4446 Hotline: (856) 486-4444
Email: Info@aaaj.org <http://www.aaaj.org>

A.A. Northern New Jersey

NNJGS Area 44 2325 Plainfield Avenue, Suite 2J South Plainfield, NJ 07080 Phone: (908) 687-8566 Hotline:
(800) 245-1377 Email: intergroup@njaa.org <http://www.njaa.org/>

NORTH CAROLINA**North Carolina Alcoholics Anonymous Intergroup**

Metrolina Intergroup 1427 Elizabeth Avenue, Charlotte, NC 28204 Phone: (704) 377-0244 or (704)
332-4387 Email: info@charlotteaa.org <http://charlotteaa.org/>

Intergroup Council Of A.A.

NC District 23 – PO BOX 5125 Greensboro, NC 27435 Phone: (336)854-4278
Email: help@nc23.org <https://nc23.org/contacts/>

Tri-County Intergroup

3948 Browning Place, Suite 347 Raleigh, NC 27609
Phone: (919) 783-8214 24 Hotline: (919) 783-6144 Email: help@raleighaa.com
<http://www.raleighaa.com/>

OKLAHOMA**OKC Intergroup**

2701 N. Portland Suite E, Oklahoma City, OK 73107 Phone: 405-949-0910 or 405-524-1100
Email: admin@okcintergroup.org <https://okcintergroup.org/>

PENNSYLVANIA**South Eastern Pennsylvania Intergroup Association**

444 North 3rd Street, Third Floor, Philadelphia, PA 19123 Phone: (215) 923-7900
Email: info@sepennaa.org <https://www.aasepia.org/>

Pittsburgh Area Central Office

900 Fifth Avenue, 5th Floor, Pittsburgh, PA 15219 Phone: (412) 471-7472

Email: pghareaoff@aol.com <http://www.pghaa.org>

AA in the Lehigh Valley

Westgate Mall ABE Intergroup Office 2285 Schoenersville Rd., Suite 208, Bethlehem, PA Phone: (610) 882-0558
<https://www.aalv.org/phone-hotline>

SOUTH CAROLINA

Tri-County Intergroup

1827 Reynolds Avenue North, Charleston, SC 29405
Hotline: (843) 554-2998
<http://www.area62.org/index.php>

Greenville Intergroup

2320 East North Street, Suite AA, Greenville, SC 29607 Phone: (864) 233-6454 Hotline: (864) 233-6446
<http://area62.org/intergroups/index.php?id=1>

Greater Columbia Intergroup

3014 Devine Street, Room 103, Columbia, SC 29205 Hotline: (803) 254-5301
<http://area62.org/intergroups/index.php?id=3>

TEXAS

Dallas Intergroup Association

6162 E. Mockingbird Lane, Suite 213, Dallas, TX 75214 Phone: (214) 887-6699
<https://www.aadallas.org/wordpress/>

El Paso Intergroup – Central Office

3381 Douglas Ave, El Paso, TX 79903 Phone: (915) 562-4081 email: aaelpaso@sbcglobal.net
<http://aaelpaso.ipower.com/>

AA Fort Worth – Central Office

1501 Hemphill St, Room A, Ft. Worth, TX 76104 Phone: (871) 332-3533 Hotline: (800) 396-1602
https://www.fortworthaa.org/?page_id=245

Central TX District 5 AA

Phone: (254) 213-2529 Email: centraltexasaa@gmail.com
<https://district5.org/>

San Antonio – Central Service Office

8804 Tradeway, San Antonio, TX 78217 Hotline: (210) 828-6235 Phone: (210) 821-6325
Email: csosa1285@att.net
<http://www.aasanantonio.org/>

Houston Intergroup Association Inc.

4140 Directors Row, Suite D, Houston, TX 77092 Phone: (713) 686-6300
Email: intergroup@aahouston.org
<http://www.aahouston.org/>

Hill Country Intergroup

1825 Fortview Rd., Suite 102 Austin, TX 78704 Hotline: (512) 444-0071 Email: austinaa@gmail.com
<https://austinaa.org>

TENNESSEE

Chattanooga AA

5611 Ringgold Road, Suite 130, Chattanooga, TN 37412 Phone: (423) 499-6003
<https://chattanooga-aa.com/>

Memphis Area Intergroup

3540 Summer Avenue, Suite 104, Memphis, TN 38122 Phone: (901) 454-1414
Email: memphisarea@bellsouth.net
<http://www.memphis-aa.org/>

Nashville Tennessee Central Office

417 Welshwood Drive, Suite 207, Nashville, TN 37211 Phone: (615) 831-1050
<http://www.aanashville.org/>

East Tennessee Intergroup

9217 Park West Blvd., B3, Knoxville, TN 37923 Phone: (865) 522-9667
Email: office@etiaa.org
<http://www.etiaa.org/>

UTAH

Utah Area 69 Alcoholics Anonymous

4319 West 5540 South Kearns, UT 84118
<http://www.utahaa.org/central.php>

VIRGINIA

Northern Virginia Intergroup

10400 Eaton Place, Suite 140, Fairfax, VA 22030 Hotline: (703) 293-9753 or (800) 208-8649
<http://www.nvintergroup.org/>

Tidewater Intergroup

4698 Euclid Road, Suite F, Virginia Beach, VA 23462 Hotline: (757) 490-3980
Email: info@tidewaterintergroup.org
<http://www.tidewaterintergroup.org/>

AA District 30 Virginia

PO Box 3202 Fredericksburg, VA 22402 Phone: (540) 752-2228
www.aadistrict30va.org/wp/

Newport News Alcoholics Anonymous

PO Box 8624 Virginia Beach, VA 23450 Hotline: (757) 595-1212
<https://aavirginia.org/member-services/virginia-intergroups-aa-hotlines/>

Greater Richmond Alcoholics Anonymous

5310 Markel Road, Suite 108 Richmond, VA 23230 Phone: (804) 355-1212 Email: office@aarichmond.org
<https://www.aarichmond.org/index.php>

WEST VIRGINIA

Area 73 Alcoholics Anonymous

Hotline: (800) 333-5051
<https://www.aawv.org/>

Morgantown Answering Service

Hotline: (304) 291-7918
<http://www.step12.com/west-virginia.html>

Narcotics Anonymous
www.na.org

Narcotics Anonymous is an international, community-based association of recovering drug addicts with more than 31,000 weekly meetings in over 100 countries worldwide. To find a meeting in your area, contact one of the registered Narcotics Anonymous service committees and groups. If you do not find contact information for your area on the website, please consult <http://www.drugrehablocator.com/> for information on how to receive help.

ALABAMA

North Alabama Area of NA
Hotline: 1-256-500-8889
<https://naana.org/>

Alabama / NW Florida Region N.A.
209 20th Street North, Box 170, Birmingham, AL 35203 Hotline: (256) 500-8889
Email: webmaster@alnwfl.org
<https://www.alnwfl.org/>

Huntsville NA Meetings
Hotline: (800) 407-7195
<https://www.narcotics.com/na-meetings/alabama/huntsville/>

Montgomery NA Meetings
Hotline: (800) 407-7195
<https://www.narcotics.com/na-meetings/alabama/montgomery/>

ARKANSAS

Narcotics Anonymous of Northwest Arkansas
PO Box 2582 Rogers, AR 72756 Hotline: (800) 338-8750
<https://www.naofnwa.org/>

DELAWARE

Small Wonder Area of Narcotics Anonymous
PO Box 5429 Wilmington, DE 19808 Hotline: (800) 317-3222
Email: smallwonderarea@gmail.com
<https://www.smallwonderarea.org/>

DISTRICT OF COLUMBIA

Chesapeake & Potomac Region of Narcotics Anonymous (Washington DC Metropolitan Area, including Maryland and Northern Virginia)
Phone: 202-399-5316 Hotline: 1-800-543-4670 (MD, DC, & VA only)
<http://www.cprna.org/>

FLORIDA

Tampa Funcoast Area (Hillsborough, County)
PO Box 9730
Tampa, FL 33674

24 Hour Helpline: 813-879-4357

<http://www.tampa-na.org/>

Greater Orlando Area of Narcotics Anonymous

24 Hour Helpline: 407-425-5157 or 866-579-8333

<http://orlandona.org/>

Gold Coast Area of Narcotics Anonymous

Helpline: (888) 524-1777

<https://www.goldcoastna.org/>

South Broward Area of Narcotics Anonymous

24 Hour Hotline: (954) 967-6755

Email: sbapublicrelations@gmail.com

<http://southbrowardna.org/>

Narcotics Anonymous First Coast Area

PO Box 17388 Jacksonville, FL 32245 Phone: (904) 723-5683

<http://firstcoastna.org/>

Palm Coast Area Narcotics Anonymous

PO Box 20984 West Palm Beach, FL 33415 Phone: (561) 848-6262

<http://palmcoastna.org/contact-us/>

GEORGIA

Georgia Regional Service Committee of Narcotics Anonymous (GRSCNA)

PO Box 420615

Atlanta, GA 30342 Phone: (678) 405-0825 or 888-947-7262

<http://www.grscna.com/>

North Atlanta (Dunwoody, Chamblee, Decatur, etc.)

Phone: (678) 405-0825

Email: northatl@grscna.com

South Atlanta (College Park, Griffin, Newnan, etc.)

Phone: (404)447-8445

Email: southatl@grscna.com

LOUISIANA

Narcotics Anonymous Metro New Orleans Area

Phone: 504-889-8840 Hotline: 504-899-6262

<http://noana.org>

MARYLAND

Free State Region of Narcotics Anonymous

(Baltimore area and vicinity)

217 N. Warwick Avenue

Baltimore, MD 21223 Phone: (410) 566-4022 Hotline: (800) 317-3222

<http://www.freestatena.org/>

Chesapeake & Potomac Region of Narcotics Anonymous (Washington DC Metropolitan Area, including

Maryland and Northern Virginia)
Phone: 202-399-5316 1-800-543-4670 (MD, DC, & VA only)
<http://www.cprna.org/>

MISSISSIPPI

MISSISSIPPI AREA PHONELINES DELTA: 866-637-6860
HELPLINE: 601-202-9393
GULF COAST: 866-279-7985
I-59 AREA: 866-798-3960
MID-MS: 866-643-6762
NORTHEAST: 866-841-9998
<http://mrscna.net/>

NEW JERSEY

New Jersey Narcotics Anonymous
Meeting and Info. (732)933-0462 Helpline: 800-992-0401

<http://www.nanj.org/>

NORTH CAROLINA

Greater Charlotte Area of Narcotics Anonymous
24 Hour Helpline: (980)705-2555
<http://www.charlotte-na.org/>

Capital Area (Raleigh/Durham)
PO Box 10953
Raleigh, NC 27605 Phone: (877) 590-6262
Email: admin@capitalareancna.com
<http://www.capitalareancna.com>

OKLAHOMA

OK Region of Narcotics Anonymous
OK Regional Service Office, Inc. PO Box 1647
Owasso, OK 74055 Phone: (405) 524-7068
<https://okna.org>

PENNSYLVANIA

Greater Philadelphia Regional Service Office of Narcotics Anonymous
150 Monument Road, Suite 207-0026
Bala Cynwyd, PA 19004 Phone: (215) 745-9494
<http://www.naworks.org>

Eastern Pennsylvania Region of Narcotics Anonymous
Help line: (844) 624-3575
<http://www.eparna.org/>

SOUTH CAROLINA

Carolina Regional Service Committee

2764 Pleasant Road, Suite A PMB 10541
Fort Mill, SC 29708
Charleston: (843)852-3001
<http://www.crna.org>

Upper South Carolina Area of Narcotics Anonymous

Greenville: 864-282-0109
<http://crna.org>

TENNESSEE

Nashville and Middle Tennessee Area of Narcotics Anonymous

Nashville 24 hr. helpline: 888-476-2482
<http://www.nanashville.org/>

Narcotics Anonymous of West Tennessee

Memphis 24 hour helpline: 901-276-5483
Email: info@na-wt.org
<http://www.na-wt.org/>

Chattanooga Area of Narcotics Anonymous

1-888-463-2117
email: cascna@gmail.com
<https://www.nachattanooga.com/>

TEXAS

Austin Area Narcotics Anonymous

Helpline 866-792-8262
<http://www.ctana.org/>

Dallas Area Narcotics Anonymous

Helpline 888- 629-6757
<http://dallasareana.org/sites/wordpress/>

El Paso Area of Narcotics Anonymous

<https://elpaso.riograndena.org/meeting-search/>

Fort Worth Area of Narcotics Anonymous

6816 Camp Bowie Blvd, West, Suite 124 Ft. Worth, TX 76116
(817) 335-6360 email: fwaso@yahoo.com
<http://fwana.org/meetings/>

Houston Area Narcotics Anonymous

713-661-4200
<https://hascona.com/services/>

UTAH

Utah Narcotics Anonymous

PO Box 1409 Salt Lake City, UT 84110 Phone: 801-252-5326
Email: utahregionofna@gmail.com
<https://nautah.org/>

VIRGINIA

Chesapeake & Potomac Region of Narcotics

Anonymous (Washington DC Metropolitan Area, including Maryland and Northern Virginia)

202-399-5316 1-800-543-4670 (MD, DC, & VA only)

<http://www.cprna.org/>

Dulles Corridor Area of Narcotics Anonymous

24 hour helpline: 1-800-543-4670 Email: PublicInformationDcana@gmail.com

<http://www.dcana.org/>

Battlefield Area Narcotics Anonymous (Manassas, Warrenton, Remington and Culpeper)

Email: norvanaoutreach@gmail.com

800-543-4670 (MD, DC, VA only)

<http://www.cprna.org/bana/>

Central Atlantic Region Narcotics Anonymous (Maryland, North Carolina, Pennsylvania, Virginia, West Virginia)

1-800-777-1515

<http://www.car-na.org/>

Tidewater Area (Chesapeake, Norfolk, Portsmouth, Suffolk and Virginia Beach, VA; and Kill Devil Hills, NC.)

866-972-5055 or 800-777-1515

<https://www.tidewaterareana.org/meetings.html>

WEST VIRGINIA

Mountaineer Region Narcotics Anonymous

24 hour hotline: 304-344-4442 or 800-766-4442

<http://www.mrscna.org/>

MDS at Strayer

Addiction Support

[Alcohol and Drug Helpline](#)

[Alcoholics Anonymous Aotearoa](#)

[Community Alcohol and Drug Services - Auckland](#)

[Gambling Helpline New Zealand](#)

[Narcotics Anonymous Aotearoa](#)

[Odyssey \(Private Drug Rehabilitation Centre\)](#)

[Safer Gambling Aotearoa](#)

[Quitline \(Quit Smoking\)](#)

In addition to violating University policy, unlawful possession of alcohol and drugs may violate federal and state laws. Students and employees entering University property under the influence

of alcohol or drugs will be referred to treatment and/or reported to local authorities. All other persons will be reported to local authorities immediately.

Alcohol Violations

The legal drinking age in the United States is 21 in all 50 states and the District of Columbia. Persons possessing or consuming alcohol under the legal drinking age may face fines or jail time. Many states impose severe penalties for persons using false identification to purchase or consume alcohol.

Driving while under the influence of alcohol is a serious offense. In addition to restrictions on blood alcohol content for drivers above the legal drinking age, many states also have strict "zero tolerance" laws prohibiting driving under the influence of any amount of alcohol if the driver is under the age of 21.

Anti-Hazing Policy

Strayer University forbids physical and/or psychological abuse or the threat of such abuse of any person on university premises or at university activities. This includes hazing, which Strayer defines as "activity that (1) is expected of a person when joining or participating in a university-sponsored or university-recognized group or activity; (2) humiliates, degrades, abuses, or endangers that person; and (3) occurs regardless of that person's willingness to participate."

Hazing is a violation of the Student Code of Conduct and any student engaging in hazing activities will be subject to disciplinary action as set forth in the Student Handbook.

To report incidents of hazing, students should contact the Office of Student Affairs using any of the following methods:

1. Email: studentaffairs@strayer.edu
2. U.S. Postal Service: 1133 15th St NW, Suite #200, Washington, DC 20005
3. Phone: 1-877-261-6908

Strayer will investigate incidents of hazing through its grievance and disciplinary procedures, which can be found in the Student Handbook:

<https://strayer.smartcatalogiq.com/en/current/student-handbook/student-disciplinary-and-grievance-policies-and-procedures/>.

In addition, Strayer offers research-informed, campus-wide prevention resources for students, staff, and faculty, which include skill building for bystander intervention, information about ethical leadership, and promoting healthy group cohesion without the use of hazing. We encourage students, staff, and faculty to explore these resources, including a short on-demand Hazing Awareness and Prevention course, which are available on the campus safety page of Strayer's iCampus portal at <https://icampus.strayer.edu/campus-safety>. More information about state anti-hazing laws can be found at <https://stophazing.org/policy/state-laws/>.

MDS @ Strayer University:

All members of the MDS community are prohibited from engaging in the following behaviors whilst on the MDS premises or undertaking MDS activities, regardless of the location of the activities:

- harassment, bullying or vilification
- racial vilification or racist behaviour
- sexual harassment
- discrimination based on a personal characteristic such as age, gender, relationship status, pregnancy, sexuality or race
- discrimination on the grounds of disability or medical condition
- discrimination on the grounds of religion, political opinion, criminal record (when irrelevant), freedom of movement or trade union activity
- discrimination on the grounds of family responsibilities
- discrimination because of an association with someone identified on the basis of a personal characteristic
- victimization of any member of the MDS community who makes a complaint under this Code. For the purposes of this document, harassment and bullying do not include:
 - reasonable direction from a staff member
 - fair application of appropriate teaching, including guidance and assessment feedback
 - implementation, with procedural fairness, of academic or non-academic misconduct procedures.

Additional Resources for Sexual Abuse, Mental Health and Substance Abuse Treatment Programs

STRAYER UNIVERSITY – CRISIS REFERRAL INFORMATION

ALABAMA Alabama Coalition Against Rape 7003 Fulton Ct. Montgomery, Alabama 36117 info@acar.org 334-264-0123 www.acar.org	ARKANSAS Arkansas Crisis Center 1-888- 274-7472 http://www.arcrisis.org/ Rebecca Brubaker Executive Director 479-365-2140 rbrubaker@arcrisis.org Illeah Marcum	DELAWARE Delaware Division of Substance Abuse and Mental Health, Northern Delaware: In the Event of an Emergency, call Crisis Intervention Services: 800-652-2929 (New Castle and Northern Kent Counties)
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<p>Alabama Department of Mental Health Helpline: 1-800-367-0955 100 North Union Street Montgomery, AL 36130 Email: alabama.dmh@mh.alabama.gov Phone: 334-242-3454 www.mh.alabama.gov</p> <p>Alabama Department of Mental Health, Substance Abuse Services Division, 334-242-3454</p>	<p>Crisis Services Program Manager 479-365-2141 imarcum@arcrcrisis.org</p> <p>Arkansas Suicide and Crisis Hotline 1- 24 Hour Emergency Phone (501) 624-7111 1-800-264-2410 http://www.suicide.org/hotlines/arkansas-suicide-hotlines.html</p>	<p>800-345-6785 (Central/Southern Kent and Sussex Counties) https://dhss.delaware.gov/dhss/dsamh/</p>
<p>DISTRICT OF COLUMBIA D.C. Rape Crisis Center PHONE: 202.232.0789 FAX: 202-866-0501 EMAIL: dcrc@dcrc.org PO Box 42734 Washington, DC 20015-9998 www.dcrcc.org</p> <p>D.C. Department of Mental Health Access Helpline: 1-888-7WE-HELP or 1-888-793-4357 64 New York Avenue, NE, 3rd Floor, Washington, DC 20002 Phone: (202) 673-2200 Fax: (202) 673-3433 TTY: (202) 673-7500 Email: dbh@dc.gov http://dbh.dc.gov/</p> <p>D.C. Addiction Prevention and Recovery Hotline: 1-888-7WE-HELP</p>	<p>FLORIDA Florida Council Against Sexual Violence, 1-888-956-RAPE(7273) or 850-297-2000 FCASV 1820 E. Park Avenue Suite 100 Tallahassee, FL 32301 Telephone 850-297-2000 Fax 850-297-2002 Email information@fcasv.org Toll-Free Information Line 888-956-7273 www.fcasv.org</p> <p>Big Bend Referral System (crisis intervention/community referrals), 2-1-1 or 850-617-6333 Post Office Box 10950 Tallahassee, FL 32302-2950 Administrative Phone: 1(850)617-6348 Fax: (850) 617-6359 www.211bigbend.org</p>	<p>GEORGIA Georgia Network to End Sexual Assault, P O Box 162505 Atlanta, GA 30321 info@gnesa.org (404) 815-5261 www.gnesa.org</p> <p>Helpline Georgia (substance abuse, rape, domestic violence, etc.) 1-800-338-6745</p> <p>Georgia Department of Mental Health, Developmental Disease and Addictive Disorders http://mhddad.dhr.georgia.gov 404-657-2252</p>
	<p>MARYLAND Maryland Coalition Against Sexual Assault, P.O. Box 8782 Silver Spring, MD 20907 www.mcasa.org 800-983-RAPE (7273)</p> <p>Mental Health Association of Maryland, Heaver Plaza</p>	<p>MISSISSIPPI Jackson Rape Crisis Center 200 N. Congress Street, Suite 100 Jackson, MS 39201 601-982-7273</p> <p>Jackson Suicide Helpline: 601-713-4357 or 1-877-210-8513</p>

	<p>1301 York Road, Suite 505 Lutherville, MD 21093 443-901-1550, www.mhamd.org info@mhamd.org</p> <p>Maryland Alcohol and Drug Abuse Treatment Administration, 410-402-8600, http://baltimorecity.md.networkofcare.org/mh/services/agency.aspx?pid=AlcoholDrugAbuseAdministrationMaryland_674_2_0</p>	<p>Mississippi Department of Mental Health: http://www.dmh.state.ms.us/</p>
<p>NEW JERSEY New Jersey Coalition Against Sexual Assault, www.njcasa.org, 800-601-7200</p> <p>Addiction Hotline of New Jersey 1-800-238-2333 New Jersey Division of Mental Health Services 800-382-6717 http://www.state.nj.us/humanservices/</p>	<p>NORTH CAROLINA North Carolina Coalition Against Sexual Assault, www.nccasa.org, (919) 871-1015 North</p> <p>Carolina Department of Health and Human Services CARE-LINE 1-800-662-7030 https://www.ncdhhs.gov/contact/hotlines</p>	<p>OKLAHOMA Oklahoma Coalition Against Domestic Violence and Sexual Assault https://www.ocadvsa.org/ Hotline: 800-656-4673 OK Phone: 800-522-7233</p> <p>Oklahoma Department of Mental Health and Substance Abuse, https://oklahoma.gov/odmhas.html</p> <p>800-273-8255 and 800-784-2433</p>
<p>PENNSYLVANIA Pennsylvania Coalition Against Rape, 1-888-772-7227, www.pcar.org</p> <p>Women Organized Against Rape (Philadelphia Area), 215-985-3333, www.woar.org</p> <p>Pennsylvania Department of Health (mental health and substance abuse referral), 1-877-PA-HEALTH (1-877-724-3258), https://www.dhs.pa.gov/Services/Mental-Health-In-PA/Pages/default.aspx</p>	<p>SOUTH CAROLINA South Carolina Coalition Against Domestic Violence and Sexual Assault, www.sccadvasa.org 803-256-2900</p> <p>South Carolina Department of Mental Health, (803) 898-8581, https://scdmh.net/</p> <p>South Carolina Department of Alcohol and Other Drug Abuse Services, 803-896-5555 https://www.daodas.sc.gov/</p>	<p>TENNESSEE Tennessee Coalition Against Domestic and Sexual Violence, 800-289-9018, https://www.tncoalition.org/</p> <p>Tennessee Department of Mental Health Crisis Information Line, 1-800 809-9957, Tennessee Alcohol and Drug Abuse Services, Access to Recovery Toll Free Hotline 1-866-247-7471 https://www.tn.gov/behavioral-health.html</p>
TEXAS	UTAH	VIRGINIA Virginia Sexual and Domestic Violence Action Alliance, 804-

<p>Texas Association Against Sexual Assault (512) 474-7190 http://taasa.org/</p> <p>National Suicide Hotline: 1-800-273-TALK (8255) Texas Department of State Health Services http://www.dshs.state.tx.us/MHSA/</p>	<p>Utah Coalition Against Sexual Assault www.ucasa.org (801) 746-0404</p> <p>Utah Department of Human Services Substance Abuse and Mental Health, (800) 273-8255 https://dsamh.utah.gov/</p>	<p>377-0335, www.vsdvalliance.org</p> <p>Virginia Department of Mental Health and Substance Abuse Services, 804-786-3921 http://www.dbhds.virginia.gov/</p>
<p>WEST VIRGINIA West Virginia Coalition Against Domestic Violence www.wvcadv.org (304) 965-3552</p> <p>West Virginia Bureau for Behavioral Health and Health Facilities, Division on Alcoholism and Drug Abuse 304-558-0684 https://dhhr.wv.gov/bbh/Pages/default.aspx</p>		

If you are sexually assaulted, it's not your fault. Do not be afraid to ask for help or support. Help is available.

- National Domestic Violence Hotline: 800.799-7233 or 800.787.3224 (TTY)
- National Sexual Assault Hotline: 800.656. HOPE (4673)

There are many organizations and hotlines in every state and territory. These crisis centers and agencies work hard to stop assaults and help victims. Find contact information for these organizations. You also can obtain the numbers of shelters, counseling services, and legal assistance in your phone book or online.

For more information about sexual assault, call or click on <https://www.womenshealth.gov> at 800.994.9662 and/or contact the following organizations:

- Loveisrespect.org
Phone: 866.331.9474 (TDD: 866.331.8453)
- National Center for Victims of Crime
Phone: 800.394.2255 or 202.467.8700 (TDD: 800.211.7996)
- National Crime Prevention Council
Phone: 443.292.4565

- National Sexual Violence Resource Center
Phone: 877.739.3895 or 717.909.0710 (TDD: 717.909.0715)
- Office on Violence Against Women, OJP, DOJ
Phone: 202.514.2000 (TDD: 800.877.8339)
- Rape, Abuse, and Incest National Network
Phone: 800.656.HOPE (4673)

Crime Statistics

Description of Statistics Reported

The Clery Act requires that universities provide crime statistics to their students with regard to the following offenses, as defined by the Federal Bureau of Investigation's Uniform Crime Reporting Program.

- Criminal Homicide
 - Murder & Non-negligent manslaughter
 - Negligent manslaughter
- Sex Offenses: Rape, Fondling, Incest, Statutory Rape
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Hazing
- Liquor, Drug and Illegal Weapons Possession Arrests

The Violence Against Women Reauthorization Act amended the Clery Act to require that universities provide crime statistics to their students with regards to:

- Sexual assault
- Dating violence
- Domestic violence
- Stalking

Hate Crimes must also be reported. The Clery Act requires universities to report as a hate crime, by category of prejudice, any of the above offenses where the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity or disability. Additionally, universities must report any hate crimes involving the following crimes: larceny-theft, simple assault, intimidation, destruction/vandalism of property

The Clery Act also requires that universities report not only crimes occurring on campus but also crimes occurring on public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. Crime statistics for calendar years 2022, 2023 and 2024 for these categories of offenses are provided below. These crime statistics indicate the number of reported occurrences of each crime by campus, but do not necessarily reflect arrests or convictions. Strayer University assumes no responsibility for the accuracy of crime statistics reported by local police jurisdictions.

Procedure for Annual Reporting of Crime Statistics

Throughout each calendar year the Office of General Counsel collects incident reports from the campuses and crime data from local police jurisdictions for inclusion in the University's annual crime statistics report. Campus incidents are classified according to the definitions in the Clery Act, applicable regulations, and the Handbook for Campus Safety and Security Reporting published by the U.S. Department of Education. This report to the campus community, including statistics for crimes required to be reported under the Clery Act, is published no later than October 1st of the year following the reporting period. Notification of the availability of this report will be sent via e-mail.

Campus Crime Reporting Areas

Below are descriptions of the locations of the University's campuses included in the 2024 crime statistics reporting. Crimes occurring within campus buildings and associated parking areas are included in the statistics provided for campus crimes. Local police jurisdictions were requested to provide crime statistics for each campus address as well as the public streets and sidewalks immediately adjacent to each campus.

Alabama

The **Birmingham Campus** is located at 20th Street, N. Suite 150, Birmingham, AL 35203.

Arkansas

The **Little Rock Campus** is located at 322 Main Street, Suite 501, Little Rock, AR 72201.

Delaware

The **Wilmington Campus** is located at 800 North King Street, Suite 101, Wilmington, DE 19801.

District of Columbia

Strayer University's main campus, the **Washington Campus**, is located at 1133 15th Street NW, Suite 200, Washington, D.C. 20005.

Florida

The **Miramar Campus** is located at 14479 Miramar Parkway, Miramar, FL 33027.

The **Orlando Campus** is located at 20 N. Orange Avenue, Suite 102B, Orlando, FL 32801.

The **Tampa East Campus** is located at 5650 Breckenridge Park Drive, Suite 300, Tampa, FL 33610.

Georgia

The **Augusta Campus** is located at 1330 Augusta West Parkway in Augusta Georgia.

The **Chamblee Campus** is located at 2965 Flowers Road S., Suite 100, Chamblee, GA 30341.

The **Columbus Campus** is located at 408 12th Street, Suite 102, Columbus, GA 31901.

The **Lithonia Campus** is located at 3120 Stonecrest Blvd., Suite 200, Lithonia, GA 30038.

The **Macon Campus** is located at 520 Martin Luther King Blvd., Suite 300, Macon, GA 31201.

The **Morrow Campus** is located at 3000 Corporate Center Dr., Suite 100, Morrow, GA 30260.

Maryland

The **Baltimore Campus** is located at 301 Mission Blvd., Suite 1110, Baltimore, MD 21230.

New Jersey

The **Piscataway Campus** is located at 242 Old New Brunswick Road, Suite 220, Piscataway, NJ 08854.

North Carolina

The **Greensboro Campus** is located at 4900 Koger Boulevard, Suite 400, Greensboro, NC 27407.

The **North Charlotte Campus** is located at 845 Church Street N., Suite 107, Concord, NC 28025.

The **South Charlotte Campus** is located at 9101 Kings Parade Blvd., Suite 200, Charlotte, NC 28273.

The **South Raleigh Campus** is located at 3421 Olympia Drive, Raleigh, NC 27603.

Oklahoma

The **Oklahoma City Campus** is located at 1100 N. Broadway Avenue, Suite 103, Oklahoma City, OK 73103.

Pennsylvania

The **Center City Campus** is located at 1601 Cherry Street, Suite 100, Philadelphia, PA, 19102.

South Carolina

The **Charleston Campus** is located at 601 Meeting Street, Suite 170, Charleston, SC 29403.

The **Columbia Campus** is located at 200 Center Point Circle, Suite 300, Columbia, SC 29210.

The **Greenville Campus** is located at 823 S. Church Street, Suite B, Greenville, SC 29601.

Tennessee

The **Nashville Campus** is located at 617 3rd Avenue S, Nashville, TN 37210.

The **Shelby Campus** is located at 7275 Appling Farms Parkway, Memphis, TN 38133.

Texas

The **Fort Worth Campus** is located at 100 Throckmorton Street, Suite 120, Fort Worth, TX 76102.

The **North Dallas Campus** is located at 2711 LBJ Freeway, Suite 450, Farmers Branch, TX 75234.

The **Northwest Houston Campus** is located at 10343 Sam Houston Park Drive, Suite 110, Houston, TX 77064.

The **San Antonio Campus** is located at 40 NE Loop 410 Suite 500, San Antonio, TX 78216.

Utah

The **Devmountain Utah** site is located at 1500 W. Digital Drive, Unit 400, Lehi, UT 84043.

Virginia

The **Alexandria Campus** is located at 2730 Eisenhower Avenue, Alexandria, VA 22314.

The **Arlington Campus** is located at 2121 15th Street North, Arlington, VA 22201.

The **Chesterfield Campus** is located at 15521 Midlothian Turnpike, Suite 401, Midlothian, VA 23113.

The **Fredericksburg Campus** is located at 150 Riverside Parkway, Suite 100, Fredericksburg, VA 22406.

The **Loudoun Campus** is located at 45150 Russell Branch Parkway, Suite 200, Ashburn, VA 20147.

The **Newport News Campus** is located at 11805 Fountain Way, Suite 100, Newport News, VA 23606.

The **Virginia Beach Campus** is located at 222 Central Park Avenue, Suite 210, Virginia Beach, VA 23462.

New Zealand

Media Design School at Strayer: 10 Madden Street, Central Auckland, NZ 1010.

Campus Crime Statistics 2022 - 2024

